# REPORT OF THE AUDIT OF THE CAMPBELL COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2009



## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

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#### **EXECUTIVE SUMMARY**

### AUDIT EXAMINATION OF THE CAMPBELL COUNTY FISCAL COURT

#### **JUNE 30, 2009**

We have issued an unqualified opinion on the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of Campbell County, Kentucky. In accordance with OMB Circular A-133, we have issued an unqualified opinion on the compliance requirements that are applicable to Campbell County's major federal programs, U.S. Department of Housing and Urban Development Housing Choice Voucher Program (CFDA #14.871) and Campbell County Homebuyer Assistance Program (CFDA # 14.228) for the year ended June 30, 2009.

#### **Financial Condition:**

The fiscal court had total net assets of \$35,252,079 at June 30, 2009. The fiscal court had unrestricted net assets of \$14,096,645 in its governmental activities as of June 30, 2009 with total net assets of \$33,851,278. In its business-type activities, total net cash and cash equivalents were \$192,868 with total net assets of \$1,400,801. The fiscal court had total debt principal as of June 30, 2009 of \$24,450,000 with \$1,475,000 due within the next year.

#### **Deposits:**

The fiscal court deposits were insured and collateralized by bank securities or bonds.

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## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Steven L. Beshear, Governor
Jonathan Miller, Secretary
Finance and Administration Cabinet
Honorable Steve Pendery, Campbell County Judge/Executive
Members of the Campbell County Fiscal Court

#### **Independent Auditor's Report**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Campbell County, Kentucky, as of and for the year ended June 30, 2009, which collectively comprise the County's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Campbell County Fiscal Court. Our responsibility is to express opinions on these financial statements based on our audit.

We did not audit the financial statements of some entities that collectively comprise Campbell County Fiscal Court. Those financial statements were audited by other auditors whose reports have been furnished to us and our opinion, insofar as it relates to the amounts included for those component units and funds is based upon the reports of other auditors. Those entities were:

Certain portions of the Governmental Funds including:

- Major Special Revenue Fund-Campbell County, Kentucky Fiscal Court Housing Department Housing Choice Voucher Program.
- Major Debt Service Fund-Campbell County Public Properties Corporation.

Certain portions of the Proprietary Funds including:

- Major Proprietary Fund-Lakeside Terrace Apartments HUD Project No. 083-44012-236
- Major Proprietary Fund-A.J. Jolly Park

Those financial statements reflect total assets and revenues of the government-wide financial statements and total assets and revenues or additions of the fund financial statements as follows:

Government-Wide Financial Statements	Percent of Assets	Percent of Revenues
Primary Government-Governmental Activities	3.58%	12.81%
Primary Government-Business-Type Activities	94.69%	96.23%
Fund Financial Statements		
Governmental Funds-Major Funds	5.20%	12.81%
Proprietary Funds-Major Funds	94.69%	96.23%



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We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Campbell County, Kentucky, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Campbell County, Kentucky's basic financial statements. The accompanying supplementary information, combining fund financial statements, presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, <u>Audits of States, Local Governments and Non-Profit Organizations</u>, and is not a required part of the basic financial statements. The combining fund financial statements and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation of the basic financial statements taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated September 22, 2010, on our consideration of Campbell County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

To the People of Kentucky
Honorable Steven L Beshear, Governor
Jonathan Miller, Secretary
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The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Respectfully submitted,

Crit Luallen

**Auditor of Public Accounts** 

September 22, 2010

#### **CAMPBELL COUNTY OFFICIALS**

For The Year Ended June 30, 2009

#### **Fiscal Court Members:**

Steve Pendery County Judge/Executive

David E. Otto Commissioner

Kenneth L. Rechtin Commissioner

Mark T. Hayden Commissioner

#### **Other Elected Officials:**

James Daley County Attorney

Greg Buckler Jailer

Jack Snodgrass County Clerk

Taunya Nolan Jack Circuit Court Clerk

John Dunn Sheriff

Daniel Braun Property Valuation Administrator

Mark Schweitzer Coroner

#### **Appointed Personnel:**

Diane E. Bertke County Treasurer

Linda Eads Occupational Tax Collector

James Seibert Finance Officer

#### Campbell County Fiscal Court Management's Discussion and Analysis June 30, 2009

The financial management of Campbell County, Kentucky offers readers of Campbell County's financial statements this narrative overview and analysis of the financial activities of Campbell County for the fiscal year ended June 30, 2009. We encourage readers to consider the information presented here in conjunction with other information that we may have furnished in our letter of transmission and the notes to the financial statements.

#### **Financial Highlights**

- Campbell County had net assets of \$35,252,079 as of June 30, 2009. The fiscal court had unrestricted net assets of \$14,096,645 in its governmental funds as of June 30, 2009. In its enterprise fund, cash and cash equivalents were \$192,868 with total net assets of \$1,400,801. Total debt principal as of June 30, 2009 was \$24,460,163 with \$1,485,163 due within one year.
- The government's total net assets increased by \$3,239,327 from the prior year. Total expenses for the current fiscal year rose by 11.1% due in large part to expenditures on capital and road projects. Meanwhile total revenues decreased slightly during the year.
- At the close of the current fiscal year, Campbell County's balance sheet for Governmental Funds reported a fund balance of \$14,143,296. Of this amount, \$13,097,748 is available for spending at the government's discretion (unreserved fund balance).
- Campbell County's total indebtedness at the close of fiscal year on June 30, 2009 was \$24,460,163 of which \$22,975,000 is long-term debt (due after 1 year) and \$1,485,163 is short-term debt (to be paid within 1 year). Debt additions during the fiscal year amounted to \$9,760,000. This debt was secured to fund the construction of a new administration building in Newport, Kentucky. Debt reductions were \$1,230,000 for the year. Campbell County had capital project expenditures amounting to \$7,510,452 during fiscal year 2009.

#### **Overview of the Financial Statements**

This management discussion and analysis is intended to serve as an introduction to Campbell County's basic financial statements. Campbell County's basic financial statements are comprised of three components: 1) government wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### **Overview of the Financial Statements (Continued)**

GASB 34 requires management to include certain comparison schedules when they are available. These schedules include prior and current comparisons of general revenues by major source, and program expenses by function.

**Government-wide Financial Statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of Campbell County's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of Campbell County's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of Campbell County is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the fiscal year. All changes in net assets are reported on the accrual basis of accounting. Basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses, and related assets and liabilities.

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). Campbell County's governmental activities include general governmental, protection to persons and property, roads, recreation, and social services. The County has several business type activities: A.J. Jolly Park, Lakeside Terrace Apartments and the Housing Choice Voucher Program.

The government-wide financial statements include not only Campbell County itself (known as the primary government), but also legally separate entities, which have a significant operational or financial relationship with the County. Campbell County has four such entities: A.J. Jolly Park, Lakeside Terrace Apartments, the Housing Choice Voucher Program and the Campbell County Public Properties Corporation. These are known as blended component units.

#### **Government-wide Financial Statements**

**Fund Financial Statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Campbell County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Campbell County can be divided into two broad categories: *governmental funds and proprietary funds*.

#### **Government-wide Financial Statements (Continued)**

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Campbell County maintains twelve individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the government fund statement of revenues, expenditures, and changes in fund balances for the General, Road, Jail, and (TANK) Payroll Tax, General Obligation Bond/Construction Fund, the Housing Choice Voucher Program and the Debt Service Public Properties Corporation funds, all of which are considered major funds by the County. The Local Government Economic Assistance, Senior Citizen Tax, Mental Health Tax, Developer Road Escrow, Federal CDBG Fund are considered non-major funds and are represented in a combined form.

Campbell County adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for each of these funds to demonstrate compliance with their budgets.

**Proprietary Funds.** Proprietary funds provide the same type of information as the business-type activities column on the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Lakeside Terrace Apartments and A.J. Jolly funds.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### **Government-wide Financial Analysis**

**Net Assets.** As noted earlier, net assets may serve over time as a useful indicator of a government's financial position.

#### **Government-wide Financial Analysis (Continued)**

Table 1
Campbell County's Net Assets

	Governmental			Business-type						
	Activ	Activities		Activ	Activities			Total		
	2009		2008	2009		2008		2009		2008
Assets										
Current assets	\$ 15,522,767	\$	14,317,211	\$ 90,599	\$	152,023	\$	15,613,366	\$	14,469,234
		Ф	, ,	,	Φ	,	Φ		Ф	
Capital assets	43,645,450		39,090,110	1,471,770		1,538,380		45,117,220		40,628,490
Other assets	483,921		574,726	213,637		215,527		697,558		790,253
Total assets	59,652,138		53,982,047	1,776,006		1,905,930		61,428,144		55,887,977
Liabilities										
Current and other liabilities	2,779,209		1,963,330	166,568		304,957		2,945,777		2,268,287
Long-term liabilities	23,021,651		14,836,181	172,021		269,792		23,193,672		15,105,973
Total liabilities	25,800,860		16,799,511	338,589		574,749		26,139,449		17,374,260
Net Assets Invested in capital assets, net										
of related debt	19,754,633		23,822,633	1,293,124		1,159,972		21,047,757		24,982,605
Restricted	,.01,000		,,	193,080		194,122		193,080		194,122
Unrestricted	14,096,645		13,359,903	(85,403)		(22,913)		14,011,242		13,336,990
Total net assets	\$ 33,851,278	\$	37,182,536	\$1,400,801	\$	1,331,181	\$	35,252,079	\$	38,513,717

#### **Changes in Net Assets**

*Governmental Activities*. Campbell County's net assets decreased by \$3,308,947 in fiscal year 2009. Key elements of this are as follows:

- Current assets and cash decreased by \$1,205,556. This was primarily due to the receipt of bond funds for the construction of a new administrative building.
- Investment in capital assets, net of related debt decreased by increased by \$3,760,477. This was due to the increase in long-term debt related to the administration building.
- ➤ Current and long-term liabilities increased by \$9,001,349 as a result of debt for the new building.
- Revenues were \$31,546,044 as reflected in the Statement of Revenues and Expenditures.
- Expenditures totaled \$40,469,470 as reflected in the Statement of Revenues and Expenditures.

Business-type Activities. Campbell County's net assets for these activities decreased by \$69,620.

Table 2
Campbell County Condensed Statement of Activities

	2009	2008	2009	2008	2009	2008
	Governmental	Governmental	Business-Type	Business-Type	Total	Total
	Activities	Activities	Activities	Activities		
Revenues:						
Program Revenues:						
Charges for Services	\$3,816,572	\$4,373,207	\$1,263,968	\$1,229,257	\$5,080,450	\$5,602,464
Operating Grants	70,000,00	+ 1,0 / 0,= 0 /	+ -,= -, -,	+-,==>,==:	42,000,100	++,,
and						
Contributions	8,397,991	7,616,265			8,397,991	7,616,265
Capital Grants and		, ,			, ,	, ,
Contributions		441,457				441,457
General Revenues:						
Property Taxes	6,580,945	6,178,715			6,580,945	6,178,715
Occupational Taxes	8,804,748	8,752,314			8,804,748	8,752,314
Other Taxes	2,531,064	2,513,156			2,531,064	2,513,156
Excess Fees	818,750	819,301			818,750	819,301
Other	511,612	1,302,541	84,362	28,518	595,974	1,331,059
Total Revenues	31,461,682	31,996,956	1,348,330	1,257,775	32,810,012	33,254,731
Expenses:						
Governmental Activities						
General Government	8,719,643	8,282,379			8,719,643	8,282,379
Protective Services	8,602,648	8,133,064			8,602,648	8,133,064
Health and Sanitation	1,152,177	1,104,840			1,152,177	1,104,840
Social Services	5,235,938	4,599,064			5,235,938	4,559,064
Recreation and Culture	390,838	516,610			390,838	516,610
Roads	3,858,380	2,426,405			3,858,838	2,426,405
Bus Service	4,601,246	4,470,482			4,601,246	4,470,482
Debt Service	1,091,512	1,069,460			1,091,512	1,069,460
Capital Projects	1,067,525	550,835			1,067,525	550,835
Administration	50,722				50,722	
Business Type Activities						
Jail Canteen			97,457	96,710	97,457	96,710
Lakeside Terrace Apts.			378,419	369,343	378,419	369,343
A.J. Jolly Park			802,834	809,792	802,834	809,792
Total Expenses	34,770,629	31,153,139	1,278,710	1,275,845	36,049,339	32,428,984
Change in net assets	(3,308,947)	843,817	69,620	(18,070)	(3,239,327)	825,747
Net Assets-Beginning	(3,300,747)	043,017	09,020	(10,070)	(3,437,341)	023,141
(Restated)	37,160,225	36,338,719	1,331,181	1,349,251	38,491,406	37,687,970
Net Assets-Ending	\$33,851,278	\$37,182,536	\$1,400,801	\$1,331,181	\$35,252,079	\$38,513,717
110t I Boots-Lifting	Ψ33,031,270	Ψυ1,102,υυ	Ψ1,700,001	Ψ1,331,101	Ψ33,434,019	ΨυΟ,υ1υ,/1/

#### Financial Analysis of the County's Funds

As noted earlier, Campbell County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds Overview. The focus of Campbell County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the June 30, 2009 fiscal year, the combined ending fund balance of County governmental funds was \$14,143,296. Approximately 92.6% (\$13,097,748) of this consists of unreserved fund balance, which is available as working capital and for current spending in accordance with the purposes of the specific funds. The remainder of fund balance (\$1,045,548) is reserved to indicate that it is not available for new spending because it is committed.

The County has 7 major governmental funds. These are: 1) General Fund; 2) Road Fund; 3) Jail Fund; 4) (TANK) Payroll Tax Fund; 5) Housing Choice Voucher Fund; 6) Public Properties Corporation and 7) General Obligation Bond/Construction Fund. There are five non-major funds. They are the Developers Road Escrow Fund, the Local Government Economic Assistance Fund, the Federal CDBG Fund, the Senior Citizen Tax Fund and the Mental Health Tax Fund.

- 1. The General Fund is the chief operating fund of Campbell County. At the end of the June 30, 2009 fiscal year the total fund balance of the General Fund was \$4,173,507, all of which was unreserved. During fiscal year 2009 there was a decrease of \$867,029 from the prior year-end general fund balance. The county received \$5,426,390 in Real Property tax revenues. This accounts for approximately 44% of the general fund revenue. \$3,685,619 was received from personal property, motor vehicle and insurance taxes which account for approximately 30% of the county's general fund revenues. Sheriff and Clerk fees accounted for \$818,750or 6.7% of general fund revenues. Various other taxes, service fees and investment earnings make up the remaining 19.3% of revenues.
- 2. The Road and Bridge Fund is the fund related to county road and bridge construction and maintenance. The Road and Bridge Fund had \$179,891 in fund balance at June 30, 2009. The fund balance at the end of the previous year was \$553,509. The lower FY 2009 fund balance was due mainly to the timing of road expenditures. The fiscal year 2009 expenditures for road projects were \$2.6 million. State funding provided a total of \$792,546 in funding for road projects during the fiscal year. Transfers from the general fund provided nearly all of the remaining funding requirement.

#### Financial Analysis of the County's Funds (Continued)

- 3. The Jail Fund is used to account for the operation of the County's detention program. The Jail Fund had a fund balance at June 30, 2009 of \$692,300, all of which was unreserved. That is a decrease in fund balance of \$237,065 from the previous fiscal year-end. The Jail Fund received \$3,811,128 from the state and federal governments for services, primarily for housing prisoners. Transfers from other funds were used to cover a total of \$3,241,176 in jail expenses.
- 4. The (TANK) Payroll Tax Fund is used in part to provide funds for the operation of the regional transit system. As of June 30, 2009 the balance in this fund was \$4,839,450. This represented a decrease in the fund balance of \$1,051,094 from the previous year-end. This decrease in fund balance was due mainly to transfers made from the payroll fund to the general fund in order to meet the general funding needs of the County.
- 5. The Housing Choice Voucher Program ended the 2009 fiscal year with a fund balance of \$582,421. The previous year balance was \$466,411. The Program derives nearly all of its revenue from The Department of Housing and Urban Development (HUD).
- 6. The Public Properties Corporation Fund serves as a conduit for the financing of various County projects. Thus bonds and refunding bonds have been issued through this Corporation. The fund balance at the end of June 30, 2009 was \$168,627. The June 30, 2008 ending fund balance was \$164,591.
- 7. The General Obligation Bond/Construction Fund is used to account for the bonds issued in FY 2006 and for the related jail construction and another issue in FY 2009 for the construction of an administration building. On June 1, 2006 the County of Campbell, Kentucky General Obligation Public Project Bonds, Series, 2006 were issued in the amount of \$13,150,000. The proceeds from this issue were for the addition to the county jail. On September 3, 2008, General Obligation Public Project Bonds, Series 2008 were issued in the amount of \$9,760,000 to cover the construction of the new administration building. At June 30, 2009 the balance in this fund was \$2,688,328.
- 8. The total fund balance for the non-major funds as of June 30, 2009 was \$818,772. This represented a decrease over the prior year of \$ 179,273. Total expenditures for the non-major funds for the year were \$2,051,171. Revenue sources for the non-major funds include occupational license and payroll taxes designated for Senior Citizens and mental health programs in the County. The Senior Citizen program revenues for the year from this source amounted to \$416,190. Mental Health program revenues were \$832,294 for the year. A total of \$222,000 was transferred out of the Mental Health Fund to cover mental health expenditures made by other funds.

*Proprietary Funds Overview.* The County's proprietary fund statements provide the same type of information found in the business-type activities column of the government-wide statements, but in more detail.

Campbell County has three enterprise funds, the Lakeside Terrace Apartments, A.J. Jolly Park and the Jail Canteen

#### Financial Analysis of the County's Funds (Continued)

- 1. Lakeside Terrace Apartments had net assets of \$558,989 as of June 30, 2009 with a cash balance of \$26,733. Most of the revenue for this fund is derived from tenant payments. During fiscal year 2008 these tenant payments for rent amounted to \$351,963. Federal payments into this fund for tenant assistance amounted to \$71,066.
- 2. A.J. Jolly Park net assets at June 30, 2009 amounted to \$751,397 with a cash balance of \$76,722. The majority of the Park's assets consisted of capital assets such as land and land improvements for the golf and general recreation facility. Net capital assets for Jolly amounted to \$734,089 at the fiscal year-end. Revenues for the golf course amounted to \$726,616 and were derived from user fees.
- 3. The Jail Canteen Fund had net assets of \$90,415 as of June 30, 2009 with a cash balance of \$89,413. Most of the revenue for this fund is derived from sales to County Jail inmates and the expenses are purchases of items for resale as well as the salary of the canteen clerk.

#### General Fund Budgetary Highlights.

The County's original budget was amended during the fiscal year increasing the operating budget. Budget amendments were made to the General to adjust for the receipt of various unanticipated revenues and related expenses.

Actual operating revenues were \$624,957 less than the amount originally budgeted by the Fiscal Court. This decrease was primarily due to lower tax revenues lower interest income and lower intergovernmental revenue.

Actual operating expenditures were \$1,977,531 less than originally budgeted by the Fiscal Court. This was primarily due to less than anticipated cost in the general government, administrative, debt service and capital project categories.

#### **Capital Assets and Debt Administration**

Capital Assets. Campbell County's investment in capital assets for its government and business type activities as of June 30, 2009, amounted to \$45,117,220 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements to land other than buildings, machinery and equipment, vehicles and infrastructure assets. The County has elected to report infrastructure assets per GASB 34 provisions.

#### **Capital Assets and Debt Administration (Continued)**

Major capital asset events during the 2008 fiscal year included the purchase of property to be used as county park land, expenditures relating to the construction of a new county administration building, renovation expenses relating to the County's detention center, the purchase of five police cruisers, completion of an update of the County's Comprehensive Plan, renovation of restroom facilities at the A.J Jolly Park, replacement of computer hardware and software and replacement of other aging County equipment.

Additional information on the County's capital assets can be found in Note 4 of this report.

Table 3
Campbell County's Capital Assets, Net of Accumulated Depreciation

	Governmental		Business-	type			
_	Activi	ities	Activiti	ies	Total		
	2009	2008	2009	2008	2009	2008	
<b>T</b> 0	<b>*12.25</b>	010 700 001	Φ.	Φ.	<b>010.055.055</b>	<b>010 700 001</b>	
Infrastructure Assets	\$12,267,355	\$13,593,221	\$	\$	\$12,267,355	\$13,593,221	
Land	3,860,187	3,860,187	497,462	497,461	4,357,649	4,357,648	
Construction In Process							
& Bldgs. & Improvmts.	25,960,785	19,948,370	974,308	857,243	26,935,093	20,805,613	
Other Equip.	655,632	794,800		183,676	655,632	978,476	
Vehicles & Equip.	901,491	893,532			901,491	893,532	
_	\$43,645,450	\$39,090,110	\$1,471,770	\$1,538,380	\$45,117,220	\$40,628,490	

Long-Term Debt. At the end of the 2009 fiscal year, Campbell County had total long-term debt outstanding of \$24,460,163. The amount of this debt due within the next year is \$1,485,163 and \$22,975,000 is due in subsequent years. This debt is for the district and circuit court facilities, the County Administration Building, jail and park facilities and equipment and emergency dispatch center equipment. This debt is described in note 7 of the notes to the financial statements.

#### Other matters

The following factors are expected to have a significant effect on the County's financial position or results of operations and were taken into account in developing the 2009 fiscal year budget:

• The 2010 fiscal year Adopted Budget continues most services at current levels with the exception for which federal or state funding is decreasing or for projects which have been completed or are nearing completion.

#### **Other Matters (Continued)**

- The increasing cost of housing prisoners in the Campbell County Detention Center continues to be a drain on the overall budget. The County is considering a number of measures to address this problem, which is common to county governments throughout the state.
- The recent economic downturn in the country has had an impact on employment and business tax revenues that are needed to fund County operations. The County continues to reduce costs and increase revenues wherever possible in an effort to meet this challenge

#### **Requests For Information**

This financial report is designed to provide a general overview of Campbell County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this or requests for additional financial information should be addressed to James D. Seibert, Fiscal Director, Campbell County Fiscal Court, 1098 Monmouth St. Newport, KY 41071.

### CAMPBELL COUNTY STATEMENT OF NET ASSETS

June 30, 2009

#### CAMPBELL COUNTY STATEMENT OF NET ASSETS June 30, 2009

	Primary Government			
	Governmental	Governmental Business-Type		
	Activities	Activities	Totals	
ASSETS				
Current Assets:				
Cash and Cash Equivalents	\$ 10,940,494	\$ 192,868	\$ 11,133,362	
Accounts Receivable	4,387,878	11,618	4,399,496	
Prepaid Expenses		5,246	5,246	
Notes/Capital Lease Receivable				
Due Within One Year	75,262		75,262	
Internal Balances	119,133	(119,133)		
Total Current Assets	15,522,767	90,599	15,613,366	
Noncurrent Assets:				
Notes/Capital Lease Receivable				
Due After One Year	228,761		228,761	
Bond Issuance Costs, Net	90,548		90,548	
Discount on Bond, Net	164,612		164,612	
Tenant Deposits Held in Trust		20,557	20,557	
Escrow Deposits		12,326	12,326	
Residual Receipts		3,833	3,833	
Replacement Reserve		176,921	176,921	
Capital Assets - Net of Accumulated				
Depreciation				
Land	3,860,187	497,462	4,357,649	
Land Improvements	462,330	364,077	826,407	
Construction in Progress	8,655,477		8,655,477	
Buildings	16,842,978	399,417	17,242,395	
Portable Building Equipment		84,082	84,082	
Equipment for Tenant Use		6,226	6,226	
Furnishings		8,989	8,989	
Office Furniture and Equipment		1,006	1,006	
Maintenance Equipment		2,036	2,036	
Golf Equipment		98,667	98,667	
Clubhouse Furniture and Fixtures		9,808	9,808	
Other Equipment	655,632	•	655,632	
Vehicles and Equipment	901,491		901,491	
Infrastructure Assets - Net	,		,	
of Accumulated Depreciation	12,267,355		12,267,355	
Total Noncurrent Assets	44,129,371	1,685,407	45,814,778	
Total Assets	59,652,138	1,776,006	61,428,144	

CAMPBELL COUNTY STATEMENT OF NET ASSETS June 30, 2009 (Continued)

	Primary Government					
	Go	vernmental	Bus	iness-Type		
	Activities		A	Activities		Totals
LIABILITIES						
Current Liabilities:						
Accounts Payable	\$	993,749	\$	59,931	\$	1,053,680
Family Self Sufficiency Escrow Payable		22,000				22,000
Accerued Salaries and Payroll Taxes		288,460				288,460
Accounts Payable - Project Improvement				71,930		71,930
Accrued Interest				24,544		24,544
Current Portion of Mortgage Note Payable				10,163		10,163
Bonds Payable		1,475,000				1,475,000
Total Current Liabilities		2,779,209		166,568		2,945,777
Noncurrent Liabilities:						
Tenant Security Deposits				20,557		20,557
Flexibe Subsidy Loan Payable				151,464		151,464
Bonds Payable		22,975,000				22,975,000
Compensated Absences		46,651				46,651
Total Noncurrent Liabilities		23,021,651		172,021		23,193,672
Total Liabilities		25,800,860		338,589		26,139,449
NET ASSETS						
Invested in Capital Assets,						
Net of Related Debt		19,754,633		1,293,124		21,047,757
Restricted				193,080		193,080
Unrestricted		14,096,645		(85,403)		14,011,242
Total Net Assets	\$	33,851,278	\$	1,400,801	\$	35,252,079

### CAMPBELL COUNTY STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2009

#### **CAMPBELL COUNTY** STATEMENT OF ACTIVITIES

#### For The Year Ended June 30, 2009

		Program R	evenues Received		
Functions/Programs Reporting Entity	Expenses	Charges for Services	Operating Grants and Contributions		
Primary Government:					
Governmental Activities:					
General Government	\$ 8,770,365	\$ 297,428	\$ 1,618,708		
Protection to Persons and Property	8,602,648	3,422,879	841,872		
General Health and Sanitation	1,152,177	35,534	76,034		
Social Services	5,235,938	7,055	4,565,045		
Recreation and Culture	390,838	53,676			
Roads	3,858,380		880,654		
Bus Service	4,601,246		324,039		
Debt Service	1,091,512		91,639		
Capital Projects	1,067,525				
Total Governmental Activities	34,770,629	3,816,572	8,397,991		
Business-type Activities:					
Lakeside Terrace Apartments	378,419	441,191			
A.J. Jolly Park	802,834	685,526			
Jail Canteen	97,457	137,251			
Total Business-type Activities	1,278,710	1,263,968			
Total	\$ 36,049,339	\$ 5,080,540	\$ 8,397,991		

#### **General Revenues:**

Taxes:

Real Property Taxes Personal Property Taxes Motor Vehicle Taxes and Licenses Occupational Taxes Other Taxes Excess Fees Unrestricted Investment Earnings Miscellaneous Revenues Transfers

Total General Revenues Change in Net Assets Net Assets - Beginning (Restated)

Net Assets - Ending

The accompanying notes are an integral part of the financial statements.

#### CAMPBELL COUNTY STATEMENT OF ACTIVITIES For The Year Ended June 30, 2009 (Continued)

### Net (Expenses) Revenues and Changes in Net Assets

Governmental Activities	siness-Type Activities	Totals
\$ (6,854,229) (4,337,897)	\$	\$ (6,854,229) (4,337,897)
(1,040,609) (663,838)		(1,040,609) (663,838)
(337,162)		(337,162)
(2,977,726) (4,277,207)		(2,977,726) (4,277,207)
(999,873)		(999,873)
(1,067,525)		(1,067,525)
(22,556,066)	 	(22,556,066)
	<2.550	£2.555
	62,772 (117,308)	62,772 (117,308)
	 39,794	39,794
	 (14,742)	(14,742)
\$ (22,556,066)	\$ (14,742)	\$ (22,570,808)
5,426,390		5,426,390
1,095,366 59,189		1,095,366 59,189
8,804,748		8,804,748
2,531,064		2,531,064
818,750		818,750
155,983		155,983
439,991		439,991
(84,362)	 84,362	
19,247,119	 84,362	19,331,481
(3,308,947)	69,620	(3,239,327)
37,160,225	1,331,181	38,491,406
\$ 33,851,278	\$ 1,400,801	\$ 35,252,079

The accompanying notes are an integral part of the financial statements.

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## CAMPBELL COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2009

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## CAMPBELL COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS

#### June 30, 2009

	General Fund	Road Fund	Jail Fund	(TANK) Payroll Tax Fund
ASSETS				
Cash and Cash Equivalents	\$ 3,437,301	\$ 225,406	\$ 334,414	\$ 2,604,898
Accounts Receivable - HUD				
Accounts Rec - Taxes	601,610			1,910,513
Accounts Rec - Excess Fees	162,345			
Accounts Rec - Intergov Rev.	57,113	195,066	560,308	324,039
Accounts Rec - Charges for Services			15,071	
Accounts Rec - Miscellaneous	180,692	1,790	22,767	
Accounts Receivable - Other				
Accounts Rec - Interest	55			
Restricted Cash-Family Self -Sufficiency Escro-	W			
Due From				
Lakeside Terrace Apartments Fund	119,133			
T-4-1 A 4-	4 559 240	422.262	022.560	4 920 450
Total Assets	4,558,249	422,262	932,560	4,839,450
LIABILITIES AND FUND BALANCES LIABILITES				
Accounts Payable	251,456	218,251	135,819	
Family Self-Sufficiency Escrow Payble	- ,	-, -	,	
Accrued Salaries and Payroll Taxes	133,286	24,120	104,441	
·				
Total Liabilities	384,742	242,371	240,260	
FUND BALANCES Reserved for: Encumbrances				
TANK Contribution				1,045,548
Unreserved:	4 150 505			
General Fund	4,173,507	150.061	60 <b>2</b> 266	2 502 002
Special Revenue Funds		179,891	692,300	3,793,902
Debt Service Funds				-
Total Fund Balances	4,173,507	179,891	692,300	4,839,450
Total Liabilities and Fund Balances	\$ 4,558,249	\$ 422,262	\$ 932,560	\$ 4,839,450

# CAMPBELL COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2009 (Continued)

C	General Obligation Bond/Construction Fund		sing Choice Joucher Program	Public Properties Corporation Fund		Non- Major Funds		Properties Non- orporation Major		Go	Total overnmental Funds
\$	3,033,249	\$	595,898	\$	168,627	\$	540,701		10,940,494		
Ψ	3,033,217	Ψ	8,960	Ψ	100,027	Ψ	310,701		8,960		
			3,233				318,400		2,830,523		
							213, .00		162,345		
									1,136,526		
									15,071		
									205,249		
			7,149						7,149		
			,						55		
			22,000						22,000		
			,						,		
									119,133		
	3,033,249		634,007		168,627		859,101		15,447,505		
	344,921		6,093				37,209		993,749		
			22,000						22,000		
			23,493				3,120		288,460		
	344,921		51,586				40,329		1,304,209		
	311,921		21,200				10,525		1,501,205		
									1,045,548		
									4,173,507		
			582,421				818,772		6,067,286		
	2,688,328		,		168,627		.,		2,856,955		
	,,-				, , , , , , , , , , , , , , , , , , ,				, -,		
	2,688,328		582,421		168,627		818,772		14,143,296		
\$	3,033,249	\$	634,007	\$	168,627	\$	859,101	\$	15,447,505		

# CAMPBELL COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2009 (Continued)

#### Reconciliation of the Balance Sheet-Governmental Funds to the Statement of Net Assets:

Total Fund Balances	\$ 14,143,296
Amounts Reported For Governmental Activities In The Statement Of Net Assets Are Different Because:	
Certain Receivables Reported In Governmental Activities Are Not Financial Recources And	
Therefore Are Not Reported In The Funds	
Notes Receivable: One Year	75,262
Notes Receivable: More than One Year	228,761
Capital Assets Used in Governmental Activities Are Not Financial Resources	
And Therefore Are Not Reported in the Funds.	75,915,216
Accumulated Depreciation	(32,269,766)
Bond Issuance Costs Reported in Governmental Activities Are Not Financial Resources	
And Therefore Are Not Reported in the Funds	90,548
Discount on Bond Reported in Governmental Activities Is Not Financial Resource	
And Therefore Is Not Reported in the Funds	164,612
Long-term Liabilities Are Not Due And Payable In The Current Period And, Therefore, Are Not	
Reported In The Funds.	
Due within One Year - Bonds, Notes, and Other Principal Payments	(1,475,000)
Due in More than One Year - Bonds, Notes, and Other Principal Payments	(22,975,000)
Compensated Absences	 (46,651)
Net Assets Of Governmental Activities	\$ 33,851,278

# CAMPBELL COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For The Year Ended June 30, 2009

# CAMPBELL COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

#### For The Year Ended June 30, 2009

	General Fund	Road Fund	Jail Fund	(TANK) Payroll Tax Fund
REVENUES				
Taxes	\$ 9,150,478	\$	\$	\$ 7,493,002
In Lieu of Tax Payments	32			
Excess Fees	818,750			
Licenses and Permits	109,930			
Intergovernmental	646,205	792,546	3,811,128	324,039
Charges for Services	40,459		215,907	
Miscellaneous	1,481,764	35,203	294,985	60
Interest	36,801	3,312	2,337	23,026
Total Revenues	12,284,419	831,061	4,324,357	7,840,127
EXPENDITURES				
General Government	3,159,262			88,754
Protection to Persons and Property	2,833,428		5,383,267	
General Health and Sanitation	381,955			
Social Services	674,325			
Recreation and Culture	377,873			
Roads		2,579,498		
Bus Service				4,601,246
Debt Service	677,963	88,679	925,989	
Capital Projects	390,138	158,238		
Administration	2,792,486	407,196	1,493,342	8,221
Total Expenditures	11,287,430	3,233,611	7,802,598	4,698,221
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources (Uses)	996,989	(2,402,550)	(3,478,241)	3,141,906
Other Financing Sources (Uses)				
Transfers in From Proprietary Funds -				
Principal & Interest				
Transfers In-Proprietary Fund	30,000			
Transfers Out-Proprietary Fund	(150,000)	)		
Bond Proceeds				
Transfers From Other Funds	3,284,000	2,028,932	3,438,376	600,000
Transfers To Other Funds	(5,028,018)		(197,200)	(4,793,000)
Total Other Financing Sources (Uses)	(1,864,018)		3,241,176	(4,193,000)
Net Change in Fund Balances	(867,029)	(373,618)	(237,065)	(1,051,094)
Fund Balances - Beginning	5,040,536		929,365	5,890,544
Fund Balances - Ending	\$ 4,173,507		\$ 692,300	\$ 4,839,450

# CAMPBELL COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS For The Year Ended June 30, 2009 (Continued)

General Obligation Bond/Constructi Fund	on V	Housing Choice Joucher Program	Publ Proper Corpor Fur	rties ation	Non- Major Funds		Total Governmental Funds	
\$	\$		\$		\$ 1,248,484	\$	17,891,964	
							32	
							818,750	
							109,930	
		3,840,095			835,442		10,249,455	
			18	39,236	2,580		448,182	
16,8		6,159		750	36,008		1,871,747	
77,40		4,678		1,051	 7,316		155,984	
94,28	<u> </u>	3,850,932		91,037	2,129,830		31,546,044	
		415,775			11,404		3,675,195	
							8,216,695	
					725,051		1,107,006	
		3,306,816			1,222,866		5,204,007	
							377,873	
					47,172		2,626,670	
							4,601,246	
			50	)3,940	17,760		2,214,331	
6,949,74		12,331					7,510,452	
200,29				7,541	 26,918		4,935,995	
7,150,03	<u> </u>	3,734,922	51	1,481	2,051,171		40,469,470	
(7,055,75	(5)	116,010	(32	20,444)	 78,659		(8,923,426)	
			3	35,638			35,638	
				,050			30,000	
							(150,000)	
9,760,00	00						9,760,000	
923,00			28	38,842			10,563,150	
(287,00			_`	,	(257,932)		(10,563,150)	
10,396,00			32	24,480	(257,932)	_	9,675,638	
3,340,24	45	116,010		4,036	(179,273)		752,212	
(651,9)		466,411	16	54,591	998,045		13,391,084	
\$ 2,688,32		582,421		58,627	\$ 818,772	\$	14,143,296	



# CAMPBELL COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2009

# CAMPBELL COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

#### For The Year Ended June 30, 2009

Net Change in Fund Balances - Total Governmental Funds

752,212

Amounts reported for governmental activities in the Statement of Activities are different beause:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period:

Capital Outlay Expenditures	333,387
Infrastructure	6,564,002
Depreciation Expense	(2,317,589)
Assets Disposed of, Net Book Value	(2,149)
Receipt from Extension For Bond Payment	(77,797)
Receipt from AJ Jolly for Bond and Interest Payment	(13,841)
	_

Certain revenues are recorded in the funds; however, they decrease liabilities at the government-wide level and are not reported on the Statement of Activities.

Some expenses reported on the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Change in Compensated Absences

(1,629)

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Bond Proceeds	(9,760,000)
Repayment of Long Term Debt Pincipal	1,230,000
Amortization of Bond Issuance Costs and Bond Discount	(15,543)

Change in Net Assets of Governmental Activities

\$ (3,308,947)



## CAMPBELL COUNTY STATEMENT OF NET ASSETS - PROPRIETARY FUND

June 30, 2009

## CAMPBELL COUNTY STATEMENT OF NET ASSETS - PROPRIETARY FUND

#### June 30, 2009

	T	akeside errace artments	A.J. Jolly Park	C	Jail Canteen Fund		Total
Assets							
Current Assets:							
Cash and Cash Equivalents	\$	26,733	\$ 76,722	\$	89,413	\$	192,868
Accounts Receivable		348			11,270		11,618
Prepaid Expenses		5,246	 				5,246
Total Current Assets		32,327	76,722		100,683		209,732
Noncurrent Assets:							
Tenant Deposits Held in Trust		20,557					20,557
Escrow Deposits		12,326					12,326
Residual Receipts		3,833					3,833
Replacement Reserve		176,921	 				176,921
Total Restricted Deposits		213,637					213,637
Capital Assets:							
Land			497,462				497,462
Land Improvements		268,340	688,820				957,160
Buildings and Depreciable Land Improvements		1,808,158	129,949				1,938,107
Building Equipment - Portable		139,840					139,840
Equipment for Tenant Use		78,121					78,121
Furnishings		45,714					45,714
Office Furniture and Equipment		8,482					8,482
Furniture and Fixtures			100,954				100,954
Maintenance Equipment		5,001					5,001
Equipment			 596,993				596,993
Total Capital Assets		2,353,656	2,014,178				4,367,834
Less Accumulated Depreciation		(1,615,975)	 (1,280,089)				(2,896,064)
Net Capital Assets		737,681	734,089				1,471,770
Total Noncurrent Assets		951,318	734,089				1,685,407
Total Assets	\$	983,645	\$ 810,811	\$	100,683	\$	1,895,139

#### CAMPBELL COUNTY STATEMENT OF NET ASSETS - PROPRIETARY FUND June 30, 2009 (Continued)

	T	akeside 'errace artments	A.J. Jolly Park	C	Jail Canteen Fund	Total
Liabilities						 
Current Liabilities						
Accounts Payable	\$	21,790	\$ 22,890	\$	10,158	\$ 54,838
Accrued Liabilities			31,431			31,431
Accounts Payable - Project Improvement		71,930				71,930
Related Party Note Payable		17,019				17,019
Current Portion of Mortgage Payable		10,163				10,163
Accrued Wages		4,159				4,159
Accrued Payroll Taxes		916				916
Gift Card Payable			5,093			5,093
Accrued Interest		24,544	· 			24,544
Total Current Liabilities		150,521	 59,414		10,158	 220,093
Noncurrent Liabilities						
Tenant Security Deposits		20,557				20,557
Related Party Note Payable, Less Current Portion		102,114				102,114
Flexible Subsidy Loan Payable		151,464				151,464
Total Noncurrent Liabilities		274,135				274,135
Total Liabilities		424,656	 59,414		10,158	 494,228
Net Assets						
Invested in Capital Assets,						
Net of Related Debt		559,035	734,089			1,293,124
Unrestrictred		(193,126)	323,754		90,415	221,043
Debt Service Requirements		( , ,	208,701		,	208,701
Recreation Project Grants			(515,147)			(515,147)
Restricted		193,080				193,080
Total Net Assets	\$	558,989	\$ 751,397	\$	90,415	\$ 1,400,801

## CAMPBELL COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUND

For The Year Ended June 30, 2009

## CAMPBELL COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - PROPRIETARY FUND

#### For The Year Ended June 30, 2009

	Te	keside errace ertments	A.J. Jolly Park	 Jail Canteen Fund	Total
Operating Revenues					
Rent Revenue - Gross Potential	\$	351,963	\$	\$	\$ 351,963
Tenant Assistance Payments		71,066	 		71,066
Total Potential Rent Revenue		423,029			423,029
Vacancies - Apartments		(75,600)	 	 	 (75,600)
Net Rental Revenue		347,429	 	 	 347,429
Golf			446,692		446,692
Rentals - Power Carts			236,136		236,136
Rentals - Miscellaneous			2,674		2,674
Commissary Sales - Cigarettes				46,895	46,895
Commissary Profits				89,871	89,871
Concession Commissions			36,829		36,829
Miscellaneous Revenue			 4,285		 4,285
Total Operating Revenues		347,429	726,616	136,766	1,210,811
Less:					
Rent Expense - Power Carts			 (41,131)	 	 (41,131)
Gross Profit on Operating Revenues	-	347,429	 685,485	 136,766	 1,169,680
Operating Expenses					
Protection to Persons and Property					
Educational and Recreational				28,837	28,837
Miscellaneous				12,473	12,473
Payment to Suppliers				55,796	55,796
Golf			503,773		503,773
Clubhouse			299,061		299,061
Administrative		46,789			46,789
Depreciation		68,573			68,573
Utilities		109,539			109,539
Operating and Maintenance Expense		123,176			123,176
Taxes and Insurance		21,606			21,606
Financial Expense		8,736	 	 	 8,736
Total Operating Expenses		378,419	 802,834	 97,106	 1,278,359
Operating Income (Loss)		(30,990)	 (117,349)	39,660	 (108,679)

CAMPBELL COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - PROPRIETARY FUND For The Year Ended June 30, 2009 (Continued)

	T	akeside errace artments	 A.J. Jolly Park	_	Jail anteen Fund	 Total
Nonoperating Revenues (Expenses)						
Revenue from Investments - Project Operations	\$	536	\$	\$		\$ 536
Revenue from Investments - Reserve for						
Replacements		654				654
Contribution from Campbell County Fiscal Court			120,000			 120,000
Total Financial Revenue		1,190	120,000			121,190
			 _			
Interest Reduction Payments Revenue		88,305				88,305
Laundry and Vending Revenue		4,267				4,267
Total Other Revenue		92,572				92,572
Interest Income			41		485	526
Transfer to Pay on Lease			(35,989)			(35,989)
Total Nonoperating Revenues			 			 
(Expenses)		93,762	84,052		485	 178,299
			_			
Change In Net Assets		62,772	(33,297)		40,145	69,620
Total Net Assets - Beginning		496,217	784,694		50,270	 1,331,181
Total Net Assets - Ending	\$	558,989	\$ 751,397	\$	90,415	\$ 1,400,801

## CAMBPELL COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND

For The Year Ended June 30, 2009

## CAMPBELL COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND

#### For The Year Ended June 30, 2009

	Lakeside Terrace Apartments	A.J. Jolly Park	Jail Canteen Fund	Total
Cash Flows From Operating Activities				
Receipts from Green Fees	\$	\$ 446,692	\$	\$ 446,692
Receipts from Interest on Investments	778			778
Rental for Golf Carts		236,136		236,136
Miscellaneous Rentals		2,674		2,674
Rental Receipts	347,081			347,081
Receipts from Commissions		36,829		36,829
Miscellaneous Income		4,285		4,285
Laundry and Vending Revenue	4,267			4,267
Excess Rent Retained by Project	412			412
Interest Reduction Payments Revenue	88,305			88,305
Receipts from Sale of Cigarettes			42,760	42,760
Profits			97,526	97,526
Payments to Employees	(78,772)	(427,831)		(506,603)
Educational and Recreational			(38,617)	(38,617)
Miscellaneous Payments			(17,900)	(17,900)
Payments to Suppliers	(234,185)	 (333,902)	(36,550)	 (604,637)
Net Cash Provided By				
Operating Activities	127,886	 (35,117)	47,219	139,988
Cash Flows From Capital and Related Financing Activities Proceeds from Related Party Note Payable	30,000			30,000
Purchase of Capital Assets		(47,862)		(47,862)
Transfers to Pay on Lease		(35,989)		(35,989)
Mortgage Principal Payments	(127,648)	 		 (127,648)
Net Cash (Used) Provided By Capital and Related Financing Activities	(97,648)	(83,851)		(181,499)
Cash Flows from Non-Capital Financing Activities				
Receipts from Campbell County General Fund		 120,000		 120,000
Net Cash Provided By Non-Capital Financing Activities		 120,000		 120,000

#### CAMPBELL COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND For The Year Ended June 30, 2009 (Continued)

	T	akeside Terrace Partments	A.J. Jolly Park	 Jail Canteen Fund	Total
Cash Flows From Investing Activities Interest Earned Net Deposits to Reserve for Replacements Account Net Withdrawls from Mortgage Escrow Account Net Withdrawls from Residual Receipts Account Net Purchase of Fixed Assets Net Cash (Used) Provided By	\$	(13,675) 9,299 5,418 (19,111)	\$ 41	\$ 485	\$ 526 (13,675) 9,299 5,418 (19,111)
Investing Activities		(18,069)	41	485	(17,543)
Net (Decrease) Increase in Cash and Cash Equivalents		12,169	1,073	47,704	60,946
Cash and Cash Equivalents - July 1, 2008		14,564	75,649	41,709	131,922
Cash and Cash Equivalents - June 30, 2009	\$	26,733	\$ 76,722	\$ 89,413	\$ 192,868
Reconciliation of Operating Income to Net Cash Provided by Operating Activities  Operating Income (Loss) Change in Net Assets Adjustments to Reconcile Operating	<u> </u> \$	62,772	\$ (117,349)	\$ 39,660	\$ (77,689) 62,772
Income To Net Cash Provided By Operating Activities Depreciation Expense		68,573	65,009		133,582
Changes In: Accounts Receivable Prepaid expenses Accounts Payable Accrued Liabilities Gift Card Payable Sales Tax Payable Accrued Interest		(348) 65 (4,892) 201	11,484 5,996 2,004 (2,261)	3,520 4,039	3,172 65 10,631 6,197 2,004 (2,261) 1,515
Net Cash Provided By Operating Activities	\$	127,886	\$ (35,117)	\$ 47,219	\$ 139,988

## CAMPBELL COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS

June 30, 2009

## CAMPBELL COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS

#### June 30, 2009

		gency Funds
Assets		
Current Assets:		
Cash and Cash Equivalents	\$	26,584
Total Assets		26,584
<b>Liabilities</b> Amounts Held In Custody For Others Total Liabilities	=	26,584 26,584
Net Assets Total Net Assets	_ \$	0

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## CAMPBELL COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2009

#### Note 1. Summary of Significant Accounting Policies

#### A. Basis of Presentation

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA.) (See part D for additional discussion on basis of presentation.)

#### **B.** Reporting Entity

For financial reporting purposes, the Campbell County Fiscal Court includes the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14 and GASB 39, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Consequently, the reporting entity includes organizations that are legally separate from the primary government. Legally separate organizations are reported as component units if either the county is financially accountable or the organization's exclusion would cause the county's financial statements to be misleading or incomplete. Component units may be blended or discretely presented. Blended component units either provide their services exclusively or almost entirely to the primary government, or their governing bodies are substantively the same as the primary government. All other component units are discretely presented. The County has no discretely presented component units.

#### **Blended Component Units**

The following legally separate organizations provide their services exclusively to the primary government, and the Fiscal Court is able to impose its will on these organizations. These organizations' balances and transactions are reported as though they are part of the County's primary government using the blending method.

Campbell County Fiscal Court Housing Choice Voucher Program:

The Campbell County Fiscal Court operates the Housing Voucher Department Housing Choice Voucher Program. It is engaged in providing rental assistance to persons of low income and who, for the most part, are residents of Campbell County, Kentucky. Funds to operate the program are obtained principally from the U.S. Department of Housing and Urban Development. This component unit is blended within the financial statements of the County.

Campbell County Public Properties Corporation:

The Board of Directors of the Campbell County Public Properties Corporation is made up entirely of the members of the Campbell County Fiscal Court. The Corporation is created solely for the benefit of the Fiscal Court per KRS 58.180 to act as an agent in the acquisition and financing of any public project and cannot be sued in its own name without recourse to the Campbell County Fiscal Court. The Fiscal Court has access to the Corporation's resources and is legally obligated to finance the debts or provide financial support to the Corporation. The Corporation is financially accountable to the Fiscal Court. This component unit is blended within the financial statements of the County.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### **B.** Reporting Entity (Continued)

Blended Component Units (Continued)

Lakeside Terrace Apartments HUD Project No. 083-44012-236:

The Project is a 96-unit apartment complex for the elderly located in Highland Heights, Kentucky. The project is operated under Section 236 of the National Housing Act and regulated by the U.S. Department of Housing and Urban Development with respect to rental charges and operating methods. The Project's major program is its Section 236 direct loan. Legal title to the project is held by the Campbell County Public Properties Corporation, a nonprofit corporation. This component unit is blended within the financial statements of the County.

#### A.J. Jolly Park:

The activities of A.J. Jolly Park (an agency of the Campbell County Fiscal Court) are accounted for using the enterprise fund principle. This reported method was adopted to account for the Park's operations in a manner similar to private business enterprises. The major portion of land on which the Park is operated is owned by the Campbell County Public Parks Corporation, which used two related bond issues to acquire it. Once the bonds are retired, the Public Parks Corporation will transfer title of the property to the County. This component unit is blended within the financial statements of the County.

Copies of the audits of the blended component units can be obtained by contacting James D. Seibert, Fiscal Director, Campbell County Fiscal Court, 1098 Monmouth St., Newport, KY 41071.

#### C. Campbell County Elected Officials

Kentucky law provides for election of the officials below from the geographic area constituting Campbell County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices. These financial statements are not required to be included in the financial statements of Campbell County, Kentucky.

- Circuit Court Clerk
- County Attorney
- Property Valuation Administrator
- County Clerk
- County Sheriff

#### **Note 1.** Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements

The government—wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government and its non-fiduciary component units. For the most part, the effect of inter-fund activities has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support. Business-type revenues come mostly from fees charged to external parties for goods or services. Fiduciary funds are not included in these financial statements due to the unavailability of fiduciary funds to aid in the support of government programs.

The Statement of Net Assets presents the reporting entity's non-fiduciary assets and liabilities, the difference between the two being reported as net assets. Net assets are reported in three categories:

1) invested in capital assets, net of related debt - consisting of capital assets, net of accumulated depreciation and reduced by outstanding balances for debt related to the acquisition, construction, or improvement of those assets; 2) restricted net assets - resulting from constraints placed on net assets by creditors, grantors, contributors, and other external parties, including those constraints imposed by law through constitutional provisions or enabling legislation; and 3) unrestricted net assets - those assets that do not meet the definition of restricted net assets or invested in capital assets.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; 2) operating grants and contributions; and 3) capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Internally dedicated resources such as taxes and unrestricted state funds are reported as general revenues.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Revenues are recognized when earned and expenses are recorded when a liability is incurred, regardless of the timing of cash flows. Property taxes are recognized as revenues in the year in which they are levied. Grants and similar items are recognized as revenues once provider-imposed eligibility requirements have been met.

A significant feature of the government-wide Statement of Activities is the presentation of each program's net cost. GAAP requires the reporting of a program's net cost to indicate how self-sustaining the program is and to reveal the extent of reliance on other governmental units. Net cost is obtained by subtracting program expenses from program revenues. Program expenses are those costs attributable to a particular function including certain indirect costs. GAAP permits both direct and indirect program expenses to be presented together in an "Expenses" column. Therefore, indirect expenses are not specifically identified with individual functions and activities.

Funds are characterized as either major or non-major. Major funds are those whose assets, liabilities, revenues, or expenditures/expenses are at least ten percent of the corresponding total (assets, liabilities, etc.) for all funds or type (governmental or proprietary) and whose total assets, liabilities, revenues, or expenditures/expenses are at least five percent of the corresponding total for all governmental and enterprise funds combined. The Fiscal Court may also designate any fund as major.

#### **Note 1.** Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

Generally and except as otherwise provided by law, property taxes are assessed as of January 1, levied (mailed) November 1, due at discount November 30, due at face value December 31, delinquent January 1 following the assessment, and subject to lien and sale the 3<sup>rd</sup> Saturday in April following the delinquency date.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. Major individual governmental funds and major enterprise funds are reported as separate columns in the financial statements.

#### **Governmental Funds**

All governmental fund statements are accounted for on the modified accrual basis of accounting and focus on the flow of current financial resources. In accordance with the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the fiscal period. Revenues are considered to be available when they are either collected within the current period or their collection is expected shortly after the end of the current period in time to meet current liabilities. The County generally includes those revenues to be received up to 90 days following the end of the accounting period. Revenues expected to be collected after 90 days beyond the end of the accounting period are considered unavailable and are reported as deferred revenues. Deferred revenues also include amounts received but unearned as of June 30. In the governmental funds, where the focus is on the flow of current resources, expenditures are usually recorded at the time liabilities are incurred. Exceptions are: inventories, prepayments, and acquisition of capital assets which are recorded at the time of acquisition, principal and interest on long-term debt, as well as compensated absences which are recorded as expenditures in the period payment is made.

The primary government reports the following major governmental funds:

General Fund - This is the primary operating fund of the Fiscal Court. It accounts for all financial resources of the general government, except where the Department for Local Government requires a separate fund or where management requires that a separate fund be used for some function.

*Road Fund* - This fund is for road and bridge construction and repair. The primary source of revenue for this fund is state payments for truck licenses distribution, municipal road aid, and transportation grants. The Department for Local Government requires the Fiscal Court to maintain these receipts and expenditures separately from the General Fund.

Jail Fund - The primary purpose of this fund is to account for the jail expenses of the county. The primary sources of revenue for this fund are reimbursements from the state and federal government, payments from other counties for housing prisoners, and transfers from the General Fund. The Department for Local Government requires the Fiscal Court to maintain these receipts and expenditures separately from the General Fund.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

#### **Governmental Funds (Continued)**

(*TANK*) Payroll Tax Fund – The purpose of this fund is to account for occupational tax collections, which were originally approved by the voters as Section 12 of Ordinance R-34-78 and amended with Ordinance O-26-99. All money derived under the provisions of this Ordinance are placed to the credit of:

- A) The General Revenue Fund of the County of Campbell and shall be used and expended in defraying the current general and incidental expenses of the County
- B) To appropriate and pay over to the Transit Authority of Northern Kentucky capital and operating funds as provided in K.R.S. Chapter 96A;
- C) For traffic improvement and mass transportation related projects as authorized by the Fiscal Court.

General Obligation Bond/Construction Fund – The purpose of this fund is to account for the General Obligation Public Project Bonds, Series 2006 issued in June 2006. This bond issue is being used for the addition to the jail. The primary source of revenue for this fund is the proceeds from the bond issue.

Campbell County Housing Choice Voucher Program - The Campbell County Housing Choice Voucher Program is operated by the Campbell County Fiscal Court. It is engaged in providing rental assistance to persons of low income and who, for the most part, are residents of Campbell County, Kentucky. Funds to operate this program are obtained principally from the U.S. Department of Housing and Urban Development.

Campbell County Public Properties Corporation - This Corporation was created solely for the benefit of the Fiscal Court to act as an agent in the acquisition and financing of any public project. It is used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

The primary government also has the following non-major funds: Local Government Economic Assistance Fund, Senior Citizens Tax Fund, Mental Health Tax Fund, the Developer Road Escrow Fund, and the Federal CDBG Fund.

#### Special Revenue Funds:

The Road Fund, Jail Fund, (TANK) Payroll Tax Fund, Campbell County Housing Choice Voucher Program, Local Government Economic Assistance Fund (LGEA), Senior Citizen Tax Fund, Mental Health Tax Fund, the Developer Road Escrow Fund, and the Federal CDBG Fund are presented as special revenue funds. Special revenue funds are to account for the proceeds of specific revenue sources and expenditures that are legally restricted for specific purposes.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

#### **Governmental Funds (Continued)**

#### Debt Service Funds:

The Campbell County Public Properties Corporation is used to account for the accumulation of resources for, and payment of general long-term debt principal and interest.

The General Obligation Bond/Construction Fund is used to account for the accumulation of resources for, and the payment of long-term debt principal and interest on the Campbell County General Obligation Public Projects Bond, Series 2006.

#### **Proprietary Funds**

Proprietary funds use the full accrual basis of accounting, recognizing revenues and expenses when they occur, regardless of the timing of cash flows. On the Statement of Revenues, Expenses and Changes in Net Assets, the term "expenses" (not "expenditures" as in the governmental funds on a modified accrual basis) describes the decrease in economic benefits and emphasizes the accrual basis of accounting.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary funds' principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The principal operating revenues of the county's enterprise funds are charges to customers for sales in the Jail Canteen Fund, at Lakeside Terrace Apartments and A.J. Jolly Park. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets.

The primary government reports the following major proprietary funds:

#### Lakeside Terrace Apartments HUD Project No. 083-44012-236

The Project is a 96-unit apartment project for the elderly located in Highland Heights, Kentucky. The Project is operated under Section 236 of the National Housing Act and regulated by the U.S. Department of Housing and Urban Development with respect to rental charges and operating methods. The Project's major program is its Section 236 direct loan.

Legal title to the Project is held by Campbell County Public Properties Corporation, a nonprofit corporation. The accompanying financial statements are those of the Project and do not represent the financial statements of Campbell County Public Properties Corporation. The Project is a component unit of the Campbell County Fiscal Court.

The Project is subject to Section 8 Housing Assistance Payments agreements with U.S. Department of Housing and Urban Development (HUD), and a significant portion of the Project's rental income is received from HUD. The Project's non-major programs are its rent subsidy and Flexible Subsidy Loan.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

#### **Proprietary Funds (Continued)**

#### A.J. Jolly Park

The A.J. Jolly Park is a component unit enterprise fund of the Campbell County Fiscal Court. The Park is the operator of the A.J. Jolly Golf Course.

#### Jail Canteen Fund

Inmates at the Campbell County Jail are set up with an account upon entry. Inmates are permitted to order items, such as snacks, and use money from their account to pay. This fund's purpose it to record the profits from this operation. The profits are used to benefit the prisoners.

#### **Fiduciary Funds**

Fiduciary funds report only those resources held in a trust or custodial capacity for individuals, private organizations, or other governments. The county's agency fund is used to account for monies held by the county for custodial purposes only. Unlike other funds, the agency fund reports assets and liabilities only; therefore, it has no measurement focus.

The agency funds of Campbell County are the Jail Inmate Account, the Employee Fund Account, the Senior Citizen's Account, and the Performance Bond Account (no balance as of June 30, 2009).

#### E. Deposits and Investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit, and short-term investments with original maturities of three months or less from the date of acquisition.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4). Investments are reported at fair market value.

#### F. Capital Assets

Capital assets, which include land, land improvements, buildings, furniture and office equipment, building improvements, machinery, equipment, and infrastructure assets (roads and bridges) that have a useful life of more than one reporting period based on the government's capitalization policy, are reported in the applicable governmental or business-type activities of the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost when purchased or constructed. Donated assets are recorded at fair market value at the time of donation.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### F. Capital Assets (Continued)

Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Land and Construction In Progress are not depreciated. Interest incurred during construction is not capitalized. Capital assets and infrastructure are depreciated using the straight-line method of depreciation over the estimated useful life of the asset.

	Capitalization		Useful Life	
	Threshold		(Years)	
Land Improvements	\$	5,000	10-20	
<b>Buildings and Building Improvements</b>	\$	5,000	25-40	
Machinery and Equipment	\$	5,000	5-10	
Vehicles	\$	5,000	5-10	
Utility Systems	\$	5,000	25-40	
Infrastructure	\$	5,000	20-40	

#### G. Long-term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long term debt and other long-term obligations are reported as liabilities in the applicable financial statements. The principal amount of bonds, notes and financing obligations are reported.

In the fund financial statements, governmental fund types recognize bond interest, as well as bond issuance costs when received or when paid, during the current period. The principal amount of the debt and interest are reported as expenditures. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures. Debt proceeds are reported as other financing sources.

#### Compensated Absences

The County's policies regarding vacation time do not permit an employee to accumulate vacation time. Although they earn time based on their years of service, they have until April of the following year to utilize all vacation time earned the previous year. However, upon termination of employment, employees do not receive pay for unused vacation time.

The County Police and the Road Department have a separate contract for sick leave. These employees earn 40 hours of sick leave per year. The entire 40 hours is given to them in January. If they are still employed by the Fiscal Court on December 31, they receive pay for their unused sick time the following January. If they are not employed on December 31, they do not get paid for their unused sick time.

The remaining Fiscal Court employees also receive 40 hours of sick leave in January; however, they do not get paid for their unused sick time.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### H. Fund Equity

In the fund financial statements, the difference between the assets and liabilities of governmental funds is reported as fund balance. Fund balance is divided into reserved and unreserved components, with unreserved considered available for new spending. Unreserved fund balances may be divided into designated and undesignated portions. Designations represent Fiscal Court's intended use of the resources and should reflect actual plans approved by the fiscal court.

Governmental funds report reservations of fund balance for amounts that are legally restricted by outside parties for use for a specific purpose, long-term receivables, and encumbrances.

"Reserved for Encumbrances" are purchase orders that will be fulfilled in a subsequent fiscal period. Although the purchase order or contract creates a legal commitment, the Fiscal Court incurs no liability until performance has occurred on the part of the party with whom the Fiscal Court has entered into the arrangement. When a government intends to honor outstanding commitments in subsequent periods, such amounts are encumbered. Encumbrances lapse at year-end and are not reflected on the Statement of Net Assets and Statement of Activities; however, encumbrances are reflected on the Balance Sheet - Governmental Funds as part of the fund balance.

"Reserved for TANK (Transit Authority of Northern Kentucky) Contributions" refers to the portion of the TANK payroll tax receivable (first quarter) which the Campbell County Fiscal Court has agreed to provide to TANK to provide transit service in Campbell County.

#### I. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The State Local Finance Officer does not require the Public Properties Corporation Fund to be budgeted. Bond indentures and other relevant contractual provisions require specific annual payments to this fund and these transfers are budgeted in the governmental funds.

The State Local Finance Officer does not require the Jail Canteen Fund to be budgeted, because the Fiscal Court does not approve these expenses made from these funds. However, Campbell County has chosen to budget these funds.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the Fiscal Court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the Fiscal Court by July 1.

The Fiscal Court may change the original budget by transferring appropriations at the activity level; however, the Fiscal Court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

#### **Note 1.** Summary of Significant Accounting Policies (Continued)

#### J. Receivables

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include payroll taxes.

In the fund financial statements, material receivables in the governmental funds include revenue accruals, such as, occupational taxes, grants, and other similar revenues since they are usually both measurable and available. Non-exchange transactions, collectible but not available, are deferred in the fund financial statements in accordance with the accrual basis of accounting. Interest and investment earnings are recorded when earned only if paid within 90 days since they would be considered both measurable and available.

#### K. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and service type transactions are classified as "due to and from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Assets.

At June 30, 2009, Lakeside Terrace Apartments owed the General Fund \$119,133.

#### Note 2. Deposits and Investments

#### A. Deposits

The primary government maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

#### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a depository institution failure, the government's deposits may not be returned to it. The county does not have a deposit policy for custodial credit risk, but rather follows the requirements of KRS 41.240 (A). As of June 30, 2009, all deposits were covered by FDIC Insurance or a properly executed collateral security agreement.

#### **B.** Investments

At June 30, 2009, all of the county's investments were classified as cash and cash equivalents. These were collateralized by pledged securities held by the county's agent in the county's name, and therefore were not subject to custodial credit risk.

#### **Note 3.** Operating Leases

#### A. Copiers

The Fiscal Court/Jail entered into lease agreements for copiers to be used by various county departments. The total expense related to this lease was \$12,758 for the fiscal year ended June 30, 2009. The leases are set to expire at different dates. The future minimum lease payments for these leases are as follows:

Fiscal Year Ended	Governmental Activitie		
June 30	Amount		
June 2010	\$	9,281	
June 2011 June 2012		7,352 2,976	
Total Minimun Lagga Poyments	•	10.600	
Total Minimun Lease Payments	Ф	19,609	

#### **B.** Golf Carts

The Park entered into a three-year lease for golf carts effective June 2008 for a total rental of \$393,822. This replaced the previous lease for golf carts that expired in October 2009.. Under the terms of the lease, the Park agreed to obtain an "all risk" property insurance policy covering its full replacement value. In addition, the Park is required to obtain public liability insurance naming the lessor as an additional insured.

Minimum future lease payments are as follows:

Fiscal Year Ended	Business	Business-type Activities			
June 30		Amount			
2010	\$	54,054			
2011		54,054			
2012		61,776			
2013		23,166			
Total Minimun Lease Payments	\$	193,050			

Note 4. Capital Assets

Capital asset activity for the year ended June 30, 2009 was as follows:

	Reporting Entity					
	Beginning			Ending		
	Balance	Increases	Decreases	Balance		
Governmental Activities:						
Capital Assets Not Being Depreciated:						
Land	\$ 3,860,187	\$	\$	\$ 3,860,187		
Construction In Progress	2,212,550	6,442,927		8,655,477		
Total Capital Assets Not Being						
Depreciated	6,072,737	6,442,927		12,515,664		
Capital Assets, Being Depreciated:						
Land Improvements	615,863	87,744		703,607		
Buildings	21,874,842	32,489		21,907,331		
Other Equipment	2,039,122	10,352		2,049,474		
Vehicles and Equipment	3,158,876	280,547	(48,855)	3,390,568		
Infrastructure	35,305,242	43,330		35,348,572		
Total Capital Assets Being						
Depreciated	62,993,945	454,462	(48,855)	63,399,552		
Less Accumulated Depreciation For:						
Land Improvements	(206,422)	(34,855)		(241,277)		
Buildings	(4,548,463)	(515,890)		(5,064,353)		
Other Equipment	(1,249,291)	(144,551)		(1,393,842)		
Vehicles and Equipment	(2,282,687)	(253,096)	46,706	(2,489,077)		
Infrastructure	(21,712,020)	(1,369,197)		(23,081,217)		
Total Accumulated Depreciation	(29,998,883)	(2,317,589)	46,706	(32,269,766)		
Total Capital Assets, Being Depreciated, Net	32,995,062	(1,863,127)	(2,149)	31,129,786		
Governmental Activities Capital				<u> </u>		
Assets, Net	\$ 39,067,799	\$ 4,579,800	\$ (2,149)	\$ 43,645,450		

**Note 4.** Capital Assets (Continued)

	Reporting Entity					
	Beginning	•	Ending Balance			
	Balance Increase				Decreases	
Business-Type Activities:						
Capital Assets Not Being Depreciated:						
Land	\$ 497,462	\$	\$	\$ 497,462		
Land Improvements	268,340			268,340		
Total Capital Assets Not Being						
Depreciated	765,802			765,802		
Conital Assats Daing Dannasistad						
Capital Assets, Being Depreciated:	688,820			688,820		
Land Improvements Buildings	1,938,107			1,938,107		
	1,938,107	19,110				
Portable Building Equipment Equipment for Tenant Use	78,121	19,110		139,840 78,121		
Furnishings	45,714			78,121 45,714		
Office Furniture and Equipment	45,714 8,482			45,714 8,482		
				5,001		
Maintenance Equipment Clubhouse Furniture and Fixtures	5,001 96,554	5,575	(1.175)	100,954		
Golf Equipment	554,706	42,287	(1,175)	596,993		
* *	334,700	42,201		390,993		
Total Capital Assets Being Depreciated	3,536,235	66,972	(1 175)	3,602,032		
Depreciated	3,330,233	00,972	(1,175)	3,002,032		
Less Accumulated Depreciation For:						
Land Improvements	(553,714)	(39,369)		(593,083)		
Buildings	(1,484,310)	(54,380)		(1,538,690)		
Portable Building Equipment	(44,176)	(11,582)		(55,758)		
Equipment for Tenant Use	(69,718)	(2,177)		(71,895)		
Furnishings	(35,237)	(1,488)		(36,725)		
Office Furniture and Equipment	(6,639)	(837)		(7,476)		
Maintenance Equipment	(2,701)	(264)		(2,965)		
Clubhouse Furniture and Fixtures	(88,667)	(3,654)	1,175	(91,146)		
Golf Equipment	(478,495)	(19,831)		(498,326)		
Total Accumulated Depreciation Total Capital Assets, Being	(2,763,657)	(133,582)	1,175	(2,896,064)		
Depreciated, Net	772,578	(66,610)		705,968		
Business-Type Activities Capital Assets, Net	\$ 1,538,380	\$ (66,610)	\$ 0	\$ 1,471,770		

#### Note 4. Capital Assets (Continued)

Depreciation expense was charged to functions of the primary government as follows:

#### Governmental Activities

General Government	\$ 193,521
Protection to Persons and Property	544,379
General Health and Sanitation	45,171
Social Services	49,984
Recreation and Culture	91,156
Roads, Including Depreciation of General Infrastructure Assets	 1,393,378
Total Depreciation Expense - Governmental Activities	\$ 2,317,589
Business-Type Activities	
A.J. Jolly Park	\$ 65,009
Lakeside Terrace Apartments	 68,573
Total Depreciation Expense - Business-Type Activities	\$ 133,582

#### Note 5. Joint Ventures

A legal entity or other organization that results from a contractual agreement and that is owned, operated, or governed by two or more participants as a separate activity subject to joint control, in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility is a joint venture. Based on these criteria, the following is considered a joint venture of Campbell County Fiscal Court: Campbell County Consolidated Dispatch Board.

The audit of Campbell County Consolidated Dispatch Board can be obtained by writing the Board at 998 Monmouth Street, Newport, KY 41071-2115.

#### Note 6. Capital Lease Receivable

The Campbell County Extension District Board entered into a capital lease with the Campbell County Public Properties Corporation (CCPPC) on January 6, 1992 for construction of a building for housing the offices of the Extension District. The CCPPC agreed to provide adequate land for the facility as well as assume the responsibility for securing a qualified licensed architect who would design and oversee the complete construction of the project. The Extension District has full responsibility to pay the entire cost of the construction including that of securing financing for the professional expenses, bond expenses, and construction expenses. It was agreed that the Extension District would advance the CCPPC \$175,000 for initial expenses related to the construction and upon occupation of the building by the Extension District, a semi-annual rent obligation would be payable to the CCPPC. The sum payable to the CCPPC shall include all expenses on an amortized basis over the life of the bonds for all costs related to financing and all fees associated with the issuance of the bonds. The Extension District has been granted the option of purchasing the building, parking lot, and area required for ingress and egress from the CCPPC for \$1.00 plus the assumption of all indebtedness owed for the construction of the project, if any. This option expires within 30 years from the signing of the above contract.

The Extension District advanced the CCPPC an additional \$96,932 to cover construction costs in excess of that originally contemplated.

#### Note. 6. Capital Lease Receivable (Continued)

For financial statement purposes, this has been treated as a capital lease.

At June 30, 2009, the future minimum payments required under the lease agreement and the present value of minimum capital lease payments are as follows:

Fiscal Year Ended					
June 30	I	Principal	I	nterest	Total
		_			_
2010	\$	65,000	\$	10,262	\$ 75,262
2011		70,000		7,527	77,527
2012		70,000		4,640	74,640
2013		75,000		1,594	76,594
				_	
	\$	280,000	\$	24,023	\$ 304,023

#### Note 7. Long-term Debt

#### A. 2001 Refunding Bonds

The Campbell County Fiscal Court issued as of July 1, 2001 \$2,520,000 General Project Refunding Bond, Series 2001, to refund Campbell County, Kentucky Public Properties Corporation Multiple Projects Revenue Bonds, Series 1992. In the 1992 series, a portion of the project was subleased by the County to the Campbell County Extension District Board pursuant to a sublease dated December 1, 1992 for automatically renewable annual periods through December 1, 2012. Payments to the County under the sublease are equal to the pro-rata portion of the lease payments to be made by the County, which are allocable to the portion of the project being subleased to the Extension District Board. The outstanding balance due to the Campbell County Fiscal Court from the Extension District Board as of June 30, 2009 was \$280,000.

The bonds mature in varying amounts from \$70,000 to \$170,000 from December 1, 2001 to December 1, 2022 at interest rates ranging from 3.20% to 5.00%

Bonds outstanding on June 30, 2009 were \$1,515,000. The debt service requirements for future fiscal years are as follows:

#### **Note 7.** Long-term Debt (Continued)

#### A. 2001 Refunding Bonds (Continued)

	Governmental Activites				
Fiscal Year Ended	S	cheduled	Scheduled		
June 30	I	Principal	]	Interest	
2010	\$	150,000	\$	65,090	
2011		155,000		58,913	
2012		160,000		52,415	
2013		170,000		45,483	
2014	70,000		40,339		
2015-2019		405,000		149,741	
2020-2023		405,000		41,554	
Totals	\$	1,515,000	\$	453,535	

### B. First Mortgage Refunding and Improvement Revenue Bonds, Series 1997 (Campbell County Public Properties Corporation)

First Mortgage Refunding and Improvement Revenue Bonds, Series 1997 were issued July 1, 1997 in the amount of \$3,650,000 for the purpose of refunding First Mortgage Revenue bonds (Jail Facilities Project) issued November 1, 1989. The bonds mature in varying amounts from \$95,000 to \$285,000 from November 1, 1997 through 2017. Interest is payable semiannually on May 1 and November 1 at rates from 4.70% to 4.80%. The bonds are secured by a foreclosable first mortgage lien on the jail property and A.J. Jolly Park and a pledge of revenue from both facilities. During the year ended June 30, 1998, the Campbell County Public Parks Corporation advanced A.J. Jolly Park \$466,200 to pay the cost of a new irrigation system. The amount of bonds assigned to the park and recreation improvements was \$1,665,000. Under the terms of the agreement, the Park is obligated to pay its proportionate part of the bonds and interest as they become due.

Bonds outstanding on June 30, 2009 were \$1,320,000. The debt service requirements for future fiscal years are as follows:

	Governmental Activites				
Fiscal Year Ended	S	Scheduled	S	Scheduled	
June 30	Principal		Interest		
2010	\$	265,000	\$	57,000	
2011		285,000		43,800	
2012		95,000		34,679	
2013		100,000		30,000	
2014		105,000		25,080	
2015-2018		470,000		46,320	
Totals	\$	1,320,000	\$	236,879	

## Note 7. Long-term Debt (Continued)

## C. First Mortgage Refunding and Improvement Revenue Bonds, Series 1998 (Campbell County Public Properties Corporation)

As of July 1, 1998, Campbell County Public Properties Corporation issued \$1,545,000 First Mortgage Refunding Revenue Bonds (Court Facilities Project), Series 1998. These bonds mature in varying amounts on August 1 of each year from 1999 through 2009. Proceeds of the bonds were issued principally to defease and discharge First Mortgage Revenue Bonds (District Court Building) dated February 1, 1991. Under this arrangement, the Corporation made provision for discharge of all bonds by depositing with the Trustee permissible investment obligations sufficient to pay all principal and interest requirements on the bonds to a permitted date of redemption, or to the date of maturity; consequently, the Corporation has no further liability for the bonds. Interest is payable semiannually on February 1 and August 1 at rates ranging from 4.00% to 4.30% and principal payments are due annually on August 1 of each year.

Bonds outstanding on June 30, 2009 were \$135,000. The debt service requirements for future fiscal years are as follows:

	Governmental Activites								
Fiscal Year Ended	S	cheduled	Sc	heduled					
June 30	F	Principal	Interest						
2010	\$	\$ 135,000		2,902					
Totals	\$	135,000	\$	2,902					

## D. General Obligation Public Project Bonds, Series 2006

As of June 1, 2006, Campbell County, Kentucky issued \$13,150,000 General Obligation Public Project Bonds, Series 2006. These bonds mature in varying amounts (from \$250,000 to \$880,000) on December 1 of each year from 2006 through 2025. Proceeds of the bonds issued will be principally used for construction at the Campbell County Jail. Interest is payable semiannually on June 1 and December 1 at rates ranging from 4.00% to 4.38% and principal payments are due annually on December 1 of each year.

## **Note 7.** Long-term Debt (Continued)

## D. General Obligation Public Project Bonds, Series 2006 (Continued)

Bonds outstanding on June 30, 2009 were \$11,835,000. The debt service requirements for future fiscal years are as follows:

	Governmental Activites						
Fiscal Year Ended	Schedule	eduled Sched					
June 30	Principa	l Inte	rest				
2010	\$ 565,0	000 \$ 4	77,844				
2011	590,0	000 4:	54,744				
2012	615,0	000 43	30,644				
2013	640,0	000 40	05,543				
2014	665,0	000 3	79,444				
2015-2019	3,310,0	000 1,49	92,509				
2020-2024	3,725,0	000 78	85,872				
2025-2026	1,725,0	000	76,235				
Totals	\$ 11,835,0	900 \$ 4,50	02,835				

## E. General Obligation Public Project Bonds, Series 2008

On September 3, 2008 Campbell County, Kentucky issued \$9,760,000 General Obligation Public Project Bonds, Series 2008. These bonds mature in varying amounts (from \$115,000 to \$730,000) on January 1 of each year from 2009 through 2028. Proceeds of the bonds issued will be principally used for construction of the Campbell County Administration Building. Interest is payable semiannually on January 1 and July 1 at rates ranging from 3.00% to 4.200% and principal payments are due annually on January 1 of each year.

Bonds outstanding on June 30, 2009 were \$9,645,000. The debt service requirements for future fiscal years are as follows:

	Governmental Activites							
Fiscal Year Ended	S	cheduled	Scheduled					
June 30	I	Principal		Interest				
2010	\$	360,000	\$	366,213				
2011		365,000		355,413				
2012		370,000		344,463				
2013		380,000		332,900				
2014		405,000		320,550				
2015-2019		2,265,000		1,384,043				
2020-2023		2,780,000		920,748				
2024-2028		2,720,000		292,528				
Totals	\$	9,645,000	\$	4,316,858				

## Note 7. Long-term Debt (Continued)

### F. Mortgage Payable (Lakeside Terrace Apartments)

The mortgage payable as of June 30, 2009 represents a permanent building loan provided by HUD. The balance due as of June 30, 2009 was \$137,812. The monthly installments for principal and interest at June 30 are \$10,375 with a maturity date of February 1, 2010. Interest is being charged at 8.5%. The mortgage note is secured by the apartment project.

Maturities of the principal of the mortgage note are as follows:

Fiscal Year Ended	Busin	ness-Type A	<u>Activities</u>
June 30	A		
2010	\$	10,163	
Totals	\$	10,163	

The fair value of the mortgage payable is estimated based on the current rates offered to the Project for debt of the same remaining maturities. At June 30, 2009, the fair value of the mortgage payable approximates the amount recorded in the financial statements.

## F. Related Party Note Payable

During the year ended June 30, 2008, the Campbell County Fiscal Court loaned Lakeside Terrace Apartments HUD Project No. 083-44012-236 \$95,500. This loan is to be repaid over seven and one half years with the first payment due in January 2008. During the year ended June 30, 2009, the Court loaned the project an additional \$30,000 for cash flow purposes. The balance due as of June 30, 2009, was \$119,133. No interest is being charged. The repayment schedule is as follows:

Fiscal Year Ended	Busi	iness-Type Activities
June 30		Amount
2010	\$	19,856
2011		19,856
2012		19,856
2013		19,856
2014		19,856
2015		19,853
	\$	119,133

## G. Flexible Subsidy Loan Payable

In fiscal year 1992, HUD approved \$151,464 in Flexible Subsidy Funds under section 201 of the Housing Community Development Amendment of 1978. This represented by a note at 1% interest which shall become due and payable starting in August 2010, at which date the final payment will be made on the existing mortgage.

## Note 7. Long-term Debt (Continued)

## H. Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2009 was as follows:

	Beginning Balance	•		Reductions		Ending Balance		Due Within One Year	
Governmental Activities:									
Compensated Absences	\$ 47,219	\$	11,470	\$	12,038	\$	46,651	\$	
General Obligation									
Public Refunding Bonds	1,660,000				145,000	1	1,515,000		150,000
General Obligation									
Public Project Bonds			9,760,000		115,000	ç	9,645,000		360,000
General Obligation									
Public Project Bonds	12,380,000				545,000	11	1,835,000		565,000
First Mortgage Refunding and Improvement Revenue									
Bond Series 1997	1,575,000				255,000	1	1,320,000		265,000
First Mortgage Refunding									
Revenue Bonds Series 1998	305,000				170,000		135,000		135,000
Governmental Activities									
Long-term Liabilities	\$ 15,967,219	\$	9,771,470	\$ 1	1,242,038	\$24	1,496,651	\$ 1	,475,000
Business Type Activities:									
Montagge Davishle	\$ 137,812	\$		\$	127,649	\$	10,163	\$	10,163
Mortgage Payable Flexible Subsidy Loan	151,464	Ф		Ф	127,049	Ф	151,464	Ф	10,103
riexible Subsidy Loan	131,404						131,404		
Business Type Activities									
Long-term Liabilities	289,276				127,649		161,627		10,163
Total	\$ 16,256,495	\$	9,771,470	\$ 1	1,369,687	\$24	1,658,278	\$1	,485,163

## Note 8. Interest on Long-term Debt and Financing Obligations

Debt Service on the Statement of Activities includes \$692,056 in interest on bonds .

## Note 9. Employee Retirement System

The fiscal court has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a cost sharing, multiple employer defined benefit pension plan, which covers all eligible full-time employees and provides for retirement, disability and death benefits to plan members. Benefit contributions and provisions are established by statute.

Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. Nonhazardous covered employees who begin participation on or after September 1, 2008 are required to contribute 6 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 13.50 percent.

Hazardous covered employees are required to contribute 8 percent of their salary to the plan. Hazardous covered employees who begin participation on or after September 1, 2008 are required to contribute 9 percent of their salary to be allocated as follows: 8% will go to the member's account and 1% will go to the KRS insurance fund. The county's contribution rate for hazardous employees was 29.50 percent.

The County's CERS contribution totaled \$1,158,989 for the year ended June 30, 2007; \$1,665,685 for June 30, 2008; and \$1,495,515 for June 30, 2009.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Nonhazardous employees who begin participation on or after September 1, 2008 must met the rule of 87 (members age plus years of service credit must equal 87, and the member must be a minimum of 57 years of age) or the member is age 65, with a minimum of 60 months service credit.

Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55. For hazardous employees who begin participation on or after September 1, 2008 aspects of benefits include retirement after 25 years of service or the member is age 60, with a minimum of 60 months of service credit.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report. This report may be obtained by writing the Kentucky Retirement Systems, 1260 Louisville Road, Frankfort, KY 40601-6124, or by telephone at (502) 564-4646.

#### Note 10. Insurance

For the fiscal year ended June 30, 2009, Campbell County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

#### Note 11. Estimated Infrastructure Historical Cost

Historical cost of infrastructure placed in service prior to the fiscal year ended June 30, 2003 (year of GASB 34 implementation) is an estimate. For those assets, the primary government estimated the year this infrastructure was built by determining when a major reconstruction had been done on infrastructure. This estimate was used to calculate the infrastructure historical cost by determining current year construction cost and deflating it back to the estimated year of construction or reconstruction. Estimated infrastructure historical cost includes infrastructure placed in service from fiscal year 1984 through June 30, 2002. All infrastructure assets placed in service during the fiscal year ended June 30, 2003 and thereafter are recorded at actual historical cost.

### Note 12. Concentrations of Business Risk

### A. Lakeside Terrace Apartments

Lakeside Terrace Apartments' sole asset is a 96-unit apartment project. The Project's operations are concentrated in the multifamily real estate market. In addition, the Project operates in a heavily regulated environment. The operations of the Project are subject to the administrative directives, rules and regulations of federal, state, and local regulatory agencies, including, but not limited to HUD. Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with very little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

## **B.** Housing Choice Voucher Program

The Housing Choice Voucher Program's operations are concentrated in the low-income rental market. In addition, the Program operates in a heavily regulated environment. The operation of the Program is subject to the administrative directives, rules and regulations of federal, state, and local regulatory agencies including, but not limited to, HUD. Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with very little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change. The majority of revenue is received form annual contributions from HUD. For the year ended June 30, 2009, approximately 99.6% of the Program's total revenue was received from that source.

## Note 13. Prior Period Adjustment

The capital assets of the governmental activities have decreased by \$22,311 to account for the depreciation on three vehicles which was not included in the prior year.

**Note 14. Interfund Transactions** 

The following is a list of interfund transactions as of June 30, 2009:

		G 1	D	1 T.1	(TANK)	General	Public	Mental	Developer Road
	<b></b>	General	Roa		Payroll Tax	Obligation Bond/	Properties	Health	Escrow
=	Totals	Fund	Fun	d Fund	Fund	Construction Fund	Fund	Fund	Fund
	\$	\$ 197,000	1 \$	\$	\$	\$	\$	(197,000)	\$
		2,800,000.00	1		(2,800,000) 1	l			
		287,000.00	1			(287,000)	1		
		(3,413,376.30)	1	3,413,376	1				
			1,993,	000 1	(1,993,000) 1	I			
		(91,642.00)	2				91,642 2		
				(197,200	) 2		197,200 2		
		(923,000.00)	1			923,000	1		
				25,000	1			(25,000)	1
		(600,000.00)	1		600,000 1	[			
			35,	932 1					(35,932) 1
Total Transfers to									
Other Funds	(10,563,150)	(5,028,018)		(197,200	(4,793,000)	(287,000)		(222,000)	(35,932)
Total Transfers from	( 1,- 11, 11,	(			( ) ( ) ( ) ( ) ( )	(11,111)			(==,==,
Other Funds	10,563,150	3,284,000	2,028,	932 3,438,376	600,000	923,000	288,842		
Other Fullus	10,303,130	3,204,000	2,020,	3,430,370		923,000	200,042		

<sup>1.</sup> To remove resources from the funds recording to the revenue to the funds that will expend them.

## Note 15. Disaggregation of Accounts Payable

The following is a list of accounts payable by function as of June 30, 2009:

								O Bond estruction	Senior itizens	 lental lealth
	 Totals	Gen	eral Fund	Ro	oad Fund	Ja	il Fund	Fund	Tax	Tax
General Government	\$ 72,922	\$	72,922	\$		\$		\$	\$	\$
Roads	215,354				215,354					
Protection To Persons and Property	163,472		27,775				135,697			
General Health and Sanitation	15,722		8,673							7,049
Social Services	31,709		1,549						30,160	
Recreation and Culture	13,693		13,693							
Capital Projects	458,828		111,009		2,898			344,921		
Total Administration	15,956		15,834				122			
Total	\$ 987,656	\$	251,455	\$	218,252	\$	135,819	\$ 344,921	\$ 30,160	\$ 7,049

<sup>2.</sup> To move resources from the fund recording the revenue to the fund paying the debt service

## Note 15. Disaggregation of Accounts Payable (Continued)

	Jai	l Canteen
Business Type Activities		
Recreational and Educational	\$	3,341
Miscellaneous		1,654
Purchase for Resale		5,163
Total	\$	10,158

## CAMPBELL COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information

For The Year Ended June 30, 2009

## CAMPBELL COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information

## For The Year Ended June 30, 2009

	GENERAL FUND							
	Budgeted Amounts		Actual Amounts, (Budgetary	Variance with Final Budget Positive				
	Original	Final	Basis)	(Negative)				
REVENUES								
Taxes	\$ 9,206,510	\$ 9,206,510	\$ 9,018,309	(188,201)				
In Lieu of Tax Payments			32	32				
Excess Fees	810,000	810,000	844,331	34,331				
Licenses and Permits	216,750	216,750	109,931	(106,819)				
Intergovernmental Revenue	794,080	794,080	659,642	(134,438)				
Charges for Services	38,500	38,500	40,459	1,959				
Miscellaneous	1,488,370	1,488,370	1,518,895	30,525				
Interest	300,000	300,000	37,654	(262,346)				
Total Revenues	12,854,210	12,854,210	12,229,253	(624,957)				
EXPENDITURES								
General Government	3,397,410	3,543,360	3,147,608	395,752				
Protection to Persons and Property	3,129,900	3,177,600	2,832,528	345,072				
General Health and Sanitation	411,400	430,300	379,081	51,219				
Social Services	684,370	712,470	703,464	9,006				
Recreation and Culture	441,930	548,930	505,130	43,800				
Debt Service	977,430	929,305	769,605	159,700				
Capital Projects	376,500	822,725	285,373	537,352				
Administration	3,658,280	3,224,280	2,788,650	435,630				
Total Expenditures	13,077,220	13,388,970	11,411,439	1,977,531				
Excess (Deficiency) of Revenues Over								
Expenditures Before Other								
Financing Sources (Uses)	(223,010)	(534,760)	817,814	1,352,574				
OTHER FINANCING SOURCES (USES)								
Transfers To Other Funds	(3,750,000)	(4,080,000)	(5,123,376)	1,043,376				
Transfers From Other Funds	2,850,600	2,850,600	3,939,000	1,088,400				
Total Other Financing Sources (Uses)	(899,400)	(1,229,400)	(1,184,376)	2,131,776				
Net Changes in Fund Balance	(1,122,410)	(1,764,160)	(366,562)	1,397,598				
Net Changes III Fund Datance	(1,122,410)	(1,/04,100)	(300,302)	1,391,398				

1,122,410

1,497,660

3,803,864

(266,500) \$ 3,437,302

2,306,204

3,703,802

Fund Balance - Beginning

Fund Balance - Ending

	ROAD FUND								
	Budgete Original	l Amounts Final	Actual Amounts, (Budgetary Basis)	Variance with Final Budget Positive (Negative)					
REVENUES									
Licenses and Permits	\$ 100	\$ 100	\$	\$ (100)					
Intergovernmental Revenue	855,410	855,410	842,093	(13,317)					
Miscellaneous	3,000	3,000	33,413	30,413					
Interest	9,000	9,000	3,311	(5,689)					
Total Revenues	867,510	867,510	878,817	11,307					
EXPENDITURES									
Roads	2,312,020	2,750,320	2,435,187	315,133					
Debt Service	89,600	89,600	88,679	921					
Capital Projects	281,750	262,350	155,340	107,010					
Administration	423,690	434,790	406,909	27,881					
Total Expenditures	3,107,060	3,537,060	3,086,115	450,945					
Excess (Deficiency) of Revenues Over Expenditures Before Other									
Financing Sources (Uses)	(2,239,550)	(2,669,550)	(2,207,298)	462,252					
OTHER FINANCING SOURCES (USES)									
Transfers From Other Funds	2,200,000	2,530,000	2,028,932	(501,068)					
Total Other Financing Sources (Uses)	2,200,000	2,530,000	2,028,932	(501,068)					
Net Changes in Fund Balance	(39,550)	(139,550)	(178,366)	(38,816)					
Fund Balance - Beginning	39,550	39,550	403,772	364,222					
Fund Balance - Ending	\$ 0	\$ (100,000)	\$ 225,406	\$ 325,406					

	JAIL FUND								
	Budgeted Amounts Original Final				Actual Amounts, Budgetary Basis)	Variance with Final Budget Positive (Negative)			
REVENUES		Original		Tillai		Dasis)		vegative)	
Intergovernmental Revenue	\$	3,974,110	\$	3,974,110	\$	3,932,312	\$	(41,798)	
Charges for Services		193,000		193,000		223,460		30,460	
Miscellaneous		237,500		237,500		295,858		58,358	
Interest		5,000		5,000		2,337		(2,663)	
Total Revenues		4,409,610		4,409,610		4,453,967		44,357	
EXPENDITURES									
Protection to Persons and Property		5,357,810		5,701,610		5,347,009		354,601	
Debt Service		1,125,800		1,125,800		1,123,189		2,611	
Administration		1,764,930		1,654,630		1,487,705		166,925	
Total Expenditures		8,248,540		8,482,040		7,957,903		524,137	
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources (Uses)		(3,838,930)		(4,072,430)		(3,503,936)		568,494	
1 maneing Bourees (Coos)		(2,020,520)		(1,072,100)		(2,202,200)		200,121	
OTHER FINANCING SOURCES (USES)									
Transfers From Other Funds		3,775,000		3,775,000		3,438,376		(336,624)	
Total Other Financing Sources (Uses)		3,775,000		3,775,000		3,438,376		(336,624)	
Net Changes in Fund Balance		(63,930)		(297,430)		(65,560)		231,870	
Fund Balance - Beginning		63,930		63,930		399,974		336,044	
Fund Balance - Ending	\$	0_	\$	(233,500)	\$	334,414	\$	567,914	

(TANK) PA	VROLL	CAX FIIND
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	Budgeted Amounts				Actual Amounts, Budgetary	Fi	riance with nal Budget Positive	
		Original		Final	 Basis)	(Negative)		
REVENUES								
Taxes	\$	7,748,830	\$	7,748,830	\$ 7,476,850	\$	(271,980)	
Intergovernmental Revenue		360,000		360,000	325,554		(34,446)	
Miscellaneous					60		60	
Interest		115,000		115,000	 23,026		(91,974)	
Total Revenues		8,223,830		8,223,830	 7,825,490		(398,340)	
EXPENDITURES								
General Government		29,000		95,000	88,754		6,246	
Bus Services		4,611,050		4,611,050	4,601,246		9,804	
Administration		305,000		239,000	8,221		230,779	
Total Expenditures		4,945,050		4,945,050	4,698,221		246,829	
Excess (Deficiency) of Revenues Over								
Expenditures Before Other								
Financing Sources (Uses)		3,278,780		3,278,780	 3,127,269		(151,511)	
OTHER FINANCING SOURCES (USES)								
Transfers To Other Funds		(4,100,000)		(4,100,000)	(4,793,000)		(693,000)	
Transfers From Other Funds		(1,100,000)		(1,100,000)	600,000		600,000	
Total Other Financing Sources (Uses)		(4,100,000)		(4,100,000)	(4,193,000)		(93,000)	
	-				 			
Net Changes in Fund Balance		(821,220)		(821,220)	(1,065,731)		(244,511)	
Fund Balance - Beginning		821,220		821,220	 3,670,629		2,849,409	
Fund Balance - Ending	\$	0	\$	0	\$ 2,604,898	\$	2,604,898	

REVENUES

Interest

Miscellaneous

**Total Revenues** 

Intergovernmental Revenue

#### HOUSING CHOICE VOUCHER PROGRAM Actual Variance with Amounts, Final Budget **Budgeted Amounts** (Budgetary Positive Original (Negative) Final Basis) 3,905,470 3,905,470 3,840,095 \$ (65,375) 14,700 14,700 4,678 (10,022) 6,810 6,810 6,159 (651) 3,926,980 3,926,980 3,850,932 (76,048)

			-,		( , 0,0 ,0 ,
EXPENDITURES					
Social Services	3,926,980	3,926,980	3,722,591		204,389
Capital Projects			12,331		(12,331)
Total Expenditures	3,926,980	3,926,980	3,734,922		192,058
Excess (Deficiency) of Revenues Over					
Expenditures Before Other					
Financing Sources (Uses)			116,010		116,010
Net Changes in Fund Balance			116,010		116,010
Fund Balance - Beginning			466,411		466,411
Tund Datance - Deginning			700,411	-	700,411
Fund Balance - Ending	\$ 0	\$ 0	\$ 582,421	\$	582,421

## CAMPBELL COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

## June 30, 2009

## Note 1. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

In the required supplementary information, the budgetary comparison of the Housing Choice Voucher Program has not been included.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the Fiscal Court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the Fiscal Court by July 1.

The Fiscal Court may change the original budget by transferring appropriations at the activity level; however, the Fiscal Court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

## Note 2. Budgetary Basis vs. GAAP

Accounting principles applied for purposes of developing data on budgetary basis differ significantly from those used to present financial statements in conformity with generally accepted accounting principles.

	General Fund		Road Fund		Jail Fund		TANK Fund	
<u>Uses/Outflows of Resources</u>								
Actual Amount (Budgetary Basis)	\$	11,411,439	\$	3,086,115	\$	7,957,903	\$	4,698,221
Differences - (Budget to GAAP)  The County budgets for claims only to the extent they are expected to be paid								
rather than on the modified accrual basis.		(124,009)		147,496		(155,305)		
Total Expenditures as Reported on the Statemen Revenues, Expenditures, and Changes in Fund	t of	11 207 420	Φ	2 222 611	Φ	7,000,500	¢.	4 (00 221
Balances - Governmental Funds	\$	11,287,430		3,233,611	\$	7,802,598		4,698,221

## CAMPBELL COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION June 30, 2009 (Continued)

## Note 2. Budgetary vs. GAAP (Continued)

	General Fund		Road Fund		Jail Fund		TANK Fund	
<u>Uses/Outflows of Resources</u>								
Actual Amount (Budgetary Basis)	\$	11,411,439	\$	3,086,115	\$	7,957,903	\$	4,698,221
Differences - (Budget to GAAP) The County budgets for claims only to the extent they are expected to be paid								
rather than on the modified accrual basis.		(124,009)		147,496		(155,305)		
Total Expenditures as Reported on the Statemen Revenues, Expenditures, and Changes in Fund	t of							
Balances - Governmental Funds	\$	11,287,430	\$	3,233,611	\$	7,802,598	\$	4,698,221
		General Fund		Road Fund		Jail Fund		TANK Fund
Other Financing Sources (Uses)								
Actual Amount (Budgetary Basis)	\$	(1,184,376)	\$	2,028,932	\$	3,438,376	\$	(4,193,000)
Differences - (Budget to GAAP) The County budgets for transfers only to the extent they are expected to be transferred rather than on the modified accrual basis.		(679,642)						
Total Other Financing Sources (Uses) as as Reported on the Statement of Revenues, Expenditures, and Changes in Fund								
Balances - Governmental Funds	\$	(1,864,018)	\$	2,028,932	\$	3,241,176	\$	(4,193,000)

## CAMPBELL COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION June 30, 2009 (Continued)

## Note 2. Budgetary vs. GAAP (Continued)

	General Fund		Road Fund		Jail Fund		TANK Fund	
Ending Fund Balances								
Actual Amount (Budgetary Basis)	\$	3,437,302	\$	225,406	\$	334,414	\$	2,604,898
Differences - (Budget to GAAP)  The County budgets for transactions only to the extent they are expected to be carried out rather than on the modified accrual basis.		736,205		(45,515)		357,886		2,234,552
Total Ending Fund Balance as Reported on the Statement of Revenues, Expenditures, and Changes in Fund Blances Balances - Governmental Funds	\$	4,173,507	\$	179,891	\$	692,300	\$	4,839,450

# CAMPBELL COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS Other Supplementary Information

June 30, 2009

# CAMPBELL COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS Other Supplementary Information

June 30, 2009

		LGEA		Senior Citizen Tax		Mental Health Tax		Developer Road Escrow		Total on-Major ernmental
AGGERRG		Fund	-	Fund		Fund		Fund		Funds
ASSETS	Φ.	10.020	Φ.	245.555	Φ.	100 1 15	Φ.	1.40.045	Φ.	<b>7.10.701</b>
Cash and Cash Equivalents	\$	10,030	\$	247,577	\$	139,147	\$	143,947	\$	540,701
Accounts Rec - Taxes				106,141		212,259				318,400
Total Assets		10,030		353,718		351,406		143,947		859,101
LIABILITIES AND FUND BALANCES LIABILITES										
·-				20.160		7.040				27 200
Accounts Payable				30,160		7,049				37,209
Accrued Salaries and Payroll Taxes				3,120		7.040				3,120
Total Liabilities				33,280		7,049				40,329
FUND BALANCES Unreserved:										
Special Revenue Funds		10,030		320,438		344,357		143,947		818,772
Total Fund Balances Total Liabilities and		10,030		320,438		344,357		143,947		818,772
Fund Balances	\$	10,030	\$	353,718	\$	351,406	\$	143,947	\$	859,101



## CAMPBELL COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS Other Supplementary Information

For The Year Ended June 30, 2009

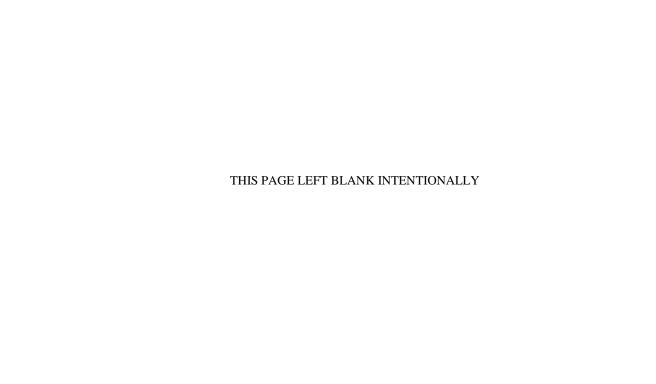
# CAMPBELL COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS Other Supplementary Information

## For The Year Ended June 30, 2009

	LGEA Fund		Senior Citizen Tax Fund		Mental Health Tax Fund		eveloper ad Escrow Fund
REVENUES							
Taxes	\$		\$	416,190	\$	832,294	\$
Intergovernmental		42,044		62,898		500	
Charges for Services				2,580			
Miscellaneous				24,912			11,096
Interest		199		2,575		2,564	 1,978
Total Revenues		42,243		509,155		835,358	13,074
EXPENDITURES							
General Government				4,930		6,474	
General Health and Sanitation						725,051	
Social Services				482,866		10,000	
Roads		47,172					
Debt Service				17,760			
Administration				26,918			
Total Expenditures		47,172		532,474		741,525	
Excess (Deficiency) of Revenues Over							
Expenditures Before Other		(4,929)		(23,319)		93,833	13,074
Financing Sources (Uses)							
OTHER FINANCING SOURCES (USES)							
Transfers To Other Funds						(222,000)	(35,932)
Total Other Financing Sources (Uses)						(222,000)	(35,932)
Net Change in Fund Balances		(4,929)		(23,319)		(128,167)	(22,858)
Fund Balances - Beginning		14,959		343,757		472,524	166,805
Fund Balances - Ending	\$	10,030	\$	320,438	\$	344,357	\$ 143,947

# CAMPBELL COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information For The Year Ended June 30, 2009 (Continued)

Federal CDBG Fund	Total Non-Major Governmental Funds
\$ 730,000	\$ 1,248,484 835,442 2,580 36,008
730,000	7,316 2,129,830
730,000	11,404 725,051 1,222,866 47,172 17,760 26,918 2,051,171
	78,659
	(257,932) (257,932) (179,273) 998,045
\$ 0	\$ 818,772



## CAMPBELL COUNTY COMBINING STATEMENT OF FIDUCIARY FUND NET ASSETS Other Supplementary Information

June 30, 2009

## **CAMPBELL COUNTY**

## COMBINING STATEMENT OF FIDUCIARY FUND NET ASSETS OTHER SUPPLEMENTARY INFORMATION

## June 30, 2009

-	Agency Funds							
		Jail Inmate Account		nployee Fund ccount		or Citizen ccount	A	Total Agency Funds
Assets								
Current Assets:								
Cash and Cash Equivalents	\$	10,425	\$	9,463	\$	6,696	\$	26,584
Total Assets		10,425		9,463		6,696		26,584
Liabilities								
Amounts Held In Custody For Others		10,425		9,463		6,696		26,584
Total Liabilities	\$	10,425	\$	9,463	\$	6,696	\$	26,584
Net Assets								
Total Net Assets	\$	0	\$	0	\$	0	\$	0



## CAMPBELL COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Year Ended June 30, 2009

## CAMPBELL COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

## Fiscal Year Ended June 30, 2009

Federal Grantor				
Program Title	Pass-Through			
Grant Name (CFDA #)	Grantor's Number	Expenditures		
Cash Programs:				
U.S. Department of Housing and				
Urban Development				
Direct Program:				
Section 8 Housing Choice Voucher Program				
CFDA #14.871	N/A	\$	3,306,816	*
Mortgage Insurance - Rental Housing for the Elderly				
Section 236 Direct Loan				
CFDA #14.138	N/A		137,811	
Operating Assistance for Troubled Multifamily				
Housing Projects Section 201 Flexible				
Subsidy Loan				
CFDA #14.164	N/A		151,464	
Campbell County Homebuyer Assistance Program				
CFDA #14.228	NA		730,000	*
Total U.S. Department of Housing and				
Urban Development			4,326,091	
Total Cash Expenditures of Federal Awards		\$	4,326,091	

<sup>\* -</sup> Programs tested as major programs.

## CAMPBELL COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Fiscal Year Ended June 30, 2009

#### Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Campbell County, Kentucky and is presented on a GAAP basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States</u>, Local Governments, and Non-Profit Organizations.

## Note 2 - Pass Through Program

Of the federal expenditures presented in the accompanying Schedule of Expenditures of Federal Awards, Campbell County Fiscal Court provided federal awards to the following:

	CFDA		Pass	s-Through
Program	Number	Subrecipient	Grai	nt Amount
Campbell County Homebuyer		City of Newport		
Assistance Program	14.228	Housing Authority	\$	730,000

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

The Honorable Steve Pendery, Campbell County Judge/Executive Members of the Campbell County Fiscal Court

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Campbell County, Kentucky, as of and for the year ended June 30, 2009, which collectively comprise the County's basic financial statements, as listed in the table of contents and have issued our report thereon dated September 22, 2010. We did not audit the Campbell County Fiscal Court Housing Department Housing Choice Voucher Program, the Campbell County Public Properties Corporation, the Lakeside Terrace Apartments HUD Project No. 083-44-12-236, and the A.J. Jolly Park. These were audited by other auditors whose reports thereon have been furnished to us. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Trimble County Fiscal Court's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Trimble County Fiscal Court's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Trimble County Fiscal Court's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the modified cash basis of accounting such that there is more than a remote likelihood that a misstatement of the entity's financial statement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statement will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

#### **Compliance And Other Matters**

As part of obtaining reasonable assurance about whether Campbell County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

This report is intended solely for the information and use of management, the Campbell County Fiscal Court and the Department for Local Government and is not intended to be and should not be used by anyone other than the specified parties.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

September 22, 2010

# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



## CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

The Honorable Steve Pendery, Campbell County Judge/Executive Members of the Campbell County Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133

#### Compliance

We have audited the compliance of Campbell County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 2009. We did not audit the compliance of the Campbell County Housing Choice Voucher Program. Compliance requirements described in the OMB Circular A-133 Compliance Supplement applicable to the Campbell County Housing Choice Voucher Program were audited by other auditors. Our opinion presented herein, insofar as it relates to the Campbell County Housing Choice Voucher Program is based solely on the report of other auditors. Campbell County's major federal program is identified in the summary of auditor results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Campbell County's management. Our responsibility is to express an opinion on Campbell County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Campbell County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Campbell County's compliance with those requirements.

In our opinion based on our report and the reports of other auditors, Campbell County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2009.



Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

#### Internal Control Over Compliance

The management of Campbell County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Campbell County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as described above.

This report is intended solely for the information and use of management, others within the entity, the Department for Local Government, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than the specified parties.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

September 22, 2010

### CAMPBELL COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For The Year Ended June 30, 2009

### CAMPBELL COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### Fiscal Year Ended June 30, 2009

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Campbell County, Kentucky.
- 2. No significant deficiencies relating to the internal control of the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Campbell County are disclosed during the audit.
- 4. No significant deficiencies relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal awards programs for Campbell County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Campbell County reported in Part C of this schedule.
- 7. The programs tested as a major programs were: Housing Choice Voucher Program (CFDA #14.871) and Campbell County Homebuyer Assistance Program (CFDA #14.228)
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Campbell County was not determined to be a low-risk auditee.

#### **B. FINDINGS - FINANCIAL STATEMENT AUDIT**

None

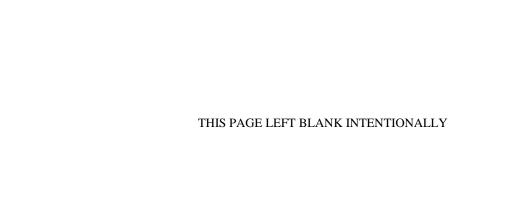
### C. FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARDS PROGRAM AUDIT

None

#### D. PRIOR YEAR FINDINGS FINANCIAL STATEMENT AUDIT

Several Instances Were Noted In Which A Tenant Qualified For HUD Assistance, But They Were Not Included On The Request For Payment Form By Which The Project Which Is Submitted To HUD Monthly To Obtain Reimbursement For Those Who Qualify.

This comment has been corrected and is not repeated in the current year.



#### CERTIFICATION OF COMPLIANCE -LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### CAMPBELL COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2009

Appendix A

#### CERTIFICATION OF COMPLIANCE

#### LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### CAMPBELL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2009

The Campbell County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Fund was expended for the purpose intended, as dictated by the applicable Kentucky Revised Statutes.

Steve Pendery
Judge Executive

Blane & Berthe

Diang Bertke County Treasurer